



TOWN OF WASHINGTON
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES

Type: Regular Meeting

Date: Tuesday, February 10, 2026

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 6:15pm

2. Roll Call:

Mayor & Trustee Joel Siria: Here

Trustee James Andrews: Here

Trustee Tony Brennan: Absent

3. Pledge of Allegiance, Proclamations, & Presentations

A. Pledge of Allegiance

B. Proclamations or Presentations: None

4. Consent Agenda (Items A-D)

A. Approve the Minutes from the Town of Washington Regular Meeting on January 13, 2026.

B. Approve the Minutes from the Town of Washington Special Meeting on February 3, 2026.

Motion to approve the Consent Agenda as written by Joel Siria.

Second: James Andrews

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Absent

Motion carried.

5. Action Items

A. New Business (if any)



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MINUTES

None.

6. Financial Reports

The regular monthly financial reports for all funds are provided to the Trustees for their review and information. (Presented by: Mica A. Lunt, Town Administrator).

This item is for informational purposes only and is also available on the Town website under the Government tab, financial reports and budgets as well as a video presentation.

7. Town Administrator, Staff, and Trustee Reports

Fire Department Report presented by Chief Justin Braziel

WVFD had 24 calls for the month of January 10 within the Washington city limits. Gave mutual aid to Purcell 2 times on grass fires. In March WVFD will be joining with Goldsby and Cole Fire Departments to take apparatus driving training. The process on the new pumper/tanker truck from DEQ grants is in its final stages. This truck should be completed this month.

Police & Code Enforcement Report presented by Chief Ruben Ruiz

Chief of Police, Ruben Ruiz gave a report on traffic and municipal code enforcement January was a productive and steady month for the Washington Police Department. Officers maintained a strong presence throughout town with regular patrols, school zone monitoring, and consistent community engagement. Although activity levels were slower at the start of the month, our department remained busy and responsive to community needs. Assistant Chief Watts and I successfully completed Crisis Intervention Training, gaining valuable tools and knowledge that will help us better serve our residents should those skills be needed. The winter storm that impacted our area arrived with significant force. We are pleased to report that the community took the warnings seriously and stayed indoors for the most part. We handled a few motorist assists and conducted continuous patrols to monitor conditions. Throughout the event, we provided timely updates to residents regarding road conditions, weather impacts, and safety advisories.

Business / Neighborhood / School Patrols	285
School Zone Traffic Monitoring	42
Incident Reports Filed	8
Traffic Stops	64 (22 Citations, 23 Written Warnings, 19 Verbal Warnings)



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Town Clerk's Report presented by Town Clerk Kasey Leshner

- Late Penalties: \$1,153.23
- Customers Disconnected Due to Non-Payment: 0
- Permits Issued: 0
- New Customers: 9, Existing Builds
- Cemetery Lots Sold: 0
- Cemetery Lot Re- Assignment: 0
- Utility Customers Removed from Collections: 0
- Court Customers Removed from Collections: 0
- Individuals Sent to Collections:
 - Court: 3/\$575.00 Total
 - Utilities: 4/\$1352.38 Total

Administrators Report presented by Town Administrator Mica Lunt

Town Administrator Lunt provided an update on the ODOT Sidewalk Project, noting that it is moving forward steadily. The Planning and Zoning survey that was distributed received approximately 50 responses, and the Planning and Zoning Commission will meet on February 23rd to review the results. The Cemetery Advisory Committee presented recommendations for cemetery processes, which staff have incorporated into the existing procedures.

Cemetery Advisory Committee

Chairperson Mike Donovan addressed the Board regarding the procedures submitted by the Cemetery Advisory Committee and expressed his view that the current prices recommended by the Committee would likely result in the Cemetery only breaking even, if it breaks even at all.

Mayor Siria asked Chairperson Donovan if the Cemetery Advisory Committee talk to staff to provide input on their current procedures?

Chairperson Donovan stated that they did not, this board only provides information.

Mayor Siria stated that, regarding the Cemetery budget, the Town is entering budgeting season and all of these factors will be taken into consideration at that time. Mayor Siria also emphasized that it is a priority for the Board and staff to continue working together to improve processes and procedures as new concerns arise.

Trustee Reports



TOWN OF WASHINGTON
204 N. MAIN ST.
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MINUTES

Trustees provided an update on the transition plan for current Town Administrator Mica Lunt and the process for selecting a new Town Administrator. Mica will move to 20 hours per week after February 23rd. The Board will conduct in-person and remote interviews with applicants, with Mica transitioning to 10 hours per week 30 days after a new Town Administrator has been hired

Public Comments (each speaker limited to three minutes)

Bryan McSorley expressed that he feels that the Town of Washington needs better leadership.

8. Executive Session

A. Board of Trustees may consider retiring into Executive Session for the purpose of:

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1. Consideration and discussion of personnel matters including the duties of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).

A motion to move into Executive Session was made by Joel Siria.

Seconded: James Andrews

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Absent

Motion carried.

A motion was made by James Andrews to reconvene.

Seconded: Joel Siria

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Absent

Motion carried.

A motion was made to accept the part time employment agreement with Mica Lunt. by Joel Siria

Second: James Andrews

Votes:

Joel Siria: Aye

James Andrews: Aye



TOWN OF WASHINGTON
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES

Tony Brennan: Absent

Motion carried.

9. Adjournment Time: 7:27pm

Trustee, Joel Siria

Clerk, Kasey Leshner