



TOWN OF WASHINGTON
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES

Type: Regular Meeting

Date: Tuesday, March 10,2026

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 6:11pm

2. Roll Call:

Mayor & Trustee Joel Siria: Here

Trustee James Andrews: Here

Trustee Tony Brennan: Absent

3. Pledge of Allegiance, Proclamations, & Presentations

A. Pledge of Allegiance

B. Proclamations or Presentations

None

4. Consent Agenda (Items A)

A. Approve the Minutes from the Town of Washington Regular Meeting February 10,2026.

B. Approve the Minutes from the Town of Washington Special Meeting Minutes on February 12,2026, February 13,2026, February 17,2026, and February 20,2026..

C. Approve the Minutes from the Joint Town of Washington & Washington Public Works Authority Special Meeting on February 25,2026.

D. Approve the Minutes from the Emergency Joint Town of Washington & Washington Public Works Authority Meeting on February 19, 2026.

E. Approve Resolution 26-2.2 that Approves the Employment Agreement Discussed and Approved at the February 25, 2026 Special Meeting.

F. Approve a Joint Resolution Approving An Amendment To The Municipal Budget For Fiscal Year 2025-2026 for Purposes of Reallocating Funding just considered and approved at the previous Washington Public Works Authority Meeting Today.



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Motion to approve as written by Joel.

Second: Andrews

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Absent

5. Action Items

- A. Consideration and possible approval, denial, postponement, or other action regarding a Resolution Allocating Funding for the Interest, Registration, and Incidental Expenses Associated with the Fire Truck Loan and Fire Truck Purchase.

Town Administrator Wansick reported that the current plan is for the Fire Department to work with Kenny Keith this weekend to cut the vehicle frame in half and put a 3-inch hole in the engine block. The vehicle will then be taken to a salvage yard to be scrapped. Reimbursement is expected within 45 days of decommissioning. Trustee Andrews asked whether the vehicle is part of the reimbursement process, and it was confirmed that it is. Trustee Andrews also asked whether the vehicle would remain in the Town's possession until everything is finalized, and it was confirmed that it will remain in Town possession until proceedings are complete.

Motion to approve as written by Joel.

Second: Andrews

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Absent

- B. Consideration and possible approval, denial, postponement, or other action regarding a Resolution Authorizing the Purchase of a Patrol Vehicle for the Police Department.

Mayor Siria, He explained that one in-service police vehicle is currently broken down and would cost more to repair than it is worth. He stated that this purchase had been planned, but the cost is higher than originally estimated and is still within reason. Town Administrator Wansick presented three vehicle options to the Trustees. All three were 2021 Chevy Tahoe models with 61,000 miles and four-wheel drive. He stated that the lowest-budget option would not be his recommendation. The mid-range option was approximately \$4,500 over budget and would include additional lights. The highest option was approximately \$5,500 over budget and, would include



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a front visor bar. Wansick also noted that an additional estimated cost of approximately \$1,500 would be needed for professional installation of the radar, radio, and computer, with warranty coverage included. Town Administrator Wansick recommended the third option per his discussions with Police Chief Ruiz who stated that with an upper light bar you have the upper lightbars can be affected by noise, low-hanging limbs, and birds, Fire Chief Braziel also noted that the higher-mounted lights can also create a risk of water intrusion. It was noted that it would take approximately two to three weeks for the vehicle to be outfitted and placed into service.

Motion by Siria to approve the purchase of a police vehicle in the amount of \$35,500, plus approximately \$1,500 for professional installation and related fees

Second: Andrews

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Absent

C. New Business (if any)

None

6. Financial Reports

The regular monthly financial reports for all funds are provided to the Trustees for their review and information. Presented by Town Administrator Brandon Wansick for informational purposes only. Mica has been kind enough to prepare and post the video this month on the Towns website.

7. Town Administrator, Staff, and Trustee Reports

Fire Department Report presented by Chief Justin Braziel

Fire Chief, Justin Braziel reported WVFD reported that they responded to 27 calls last month. An update was also provided on the storm sirens, the decommissioning process for the fire tanker that has been replaced, and a training opportunity for WVFD that will also include training for surrounding fire departments.

Police & Code Enforcement Report presented by Chief Ruben Ruiz

Chief of Police, Ruben Ruiz, reported that February was a productive and steady month for the WPD. Officers maintained a strong presence throughout town with regular patrols,



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school zone monitoring, and consistent community engagement. Activity levels increased compared to the previous month, and our department remained busy and responsive to community needs. Unit #2 suffered a catastrophic failure (thrown rod), leaving it out of service. As you are aware, our spare unit is also down. Officer Watts and I are currently sharing my patrol unit to ensure full shift coverage until a replacement vehicle is purchased. We also presented charges for prosecution to the District Attorney's Office during the month.

Traffic Stops 67 (31 Citations, 26 Written Warnings, 10 Verbal Warnings)

Phone Contacts 28

Public Interactions 11

Follow-Ups Conducted 12

Fire Department Assists 4

Law Enforcement Assists 4

911 Hang-Up Investigations 2

Alarm Calls 1

Welfare Checks 5

Citizen Complaints 1

Domestic Incidents 0

Animal Complaints 2

Special Assignments 5

Meetings Attended 8

Office Paperwork Tasks 13

District Court Filings 1

Vehicle Maintenance Tasks 6

Code Enforcement Cases 7

Code Enforcement Letters Issued 0

Code Enforcement Follow-Ups 8

Completed Training 0

Town Clerk's Report presented by Town Clerk Kasey Leshner

- Late Penalties: \$1,560.18
- Customers Disconnected Due to Non-Payment: 2



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- Permits Issued: 1
- New Customers: 8, Existing Builds
- Cemetery Lots Sold: 0
- Cemetery Lot Re- Assignment: 0
- Utility Customers Removed from Collections: 0
- Court Customers Removed from Collections: 0
- Individuals Sent to Collections:
 - Court: 3/ Total \$776.25
 - Utilities: 1/ Total \$614.58
- Assisted with leadership transition planning as the current administrator begins transitioning out.
- Communicated with incoming Town Administrator Brandon Wansick and supported onboarding preparation.
- Continued participation in planning and implementation for new accounting software.
- Developed a new process for reviewing and processing citations for the police department.
- Coordinated with Chief Braziel on documentation and paperwork for the new fire truck, including obtaining insurance for the new fire engine, discussing future fire department needs, and assisting with the clerical needs of his department.
- Completed additional municipal clerk and treasurer training to stay current on best practices and provide the highest standard of service for the Town of Washington.

Administrators Report presented by Town Administrator Brandon Wansick

Town Administrator Wansick expressed appreciation to staff. He also discussed continuing to build a positive relationship with the fire department and noted increased activity involving volunteer firemen and police officers.

8. Public Comments (each speaker limited to three minutes)

Todd Thompson with OG&E was present to remind the public that the election to renew the franchise would be April 7th. He requested that the Town share their digital flyer.

9. Executive Session

A. Board of Trustees may consider retiring into Executive Session for the purpose of:

1. Consideration and discussion of personnel matters including the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).



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2. Consideration and discussion of personnel matters including duties of the Fire Chief, in accordance with 25 O.S. Section 307(B)(1).

B. Board of Trustees may consider and take any action deemed appropriate as a result of the Executive Session.

No Action

10. Adjournment Time: 6:41pm

Trustee, Joel Siria

Handwritten signature of Joel Siria in black ink.

Clerk, Kasey Leshner

Handwritten signature of Kasey Leshner in black ink.