



MEETING NOTICE AND AGENDA  
Town of Washington Public Works Authority  
Tuesday, March 10, 2026, 6pm

Town of Washington Town Hall, 204 N. Main St., Washington, OK 73093

1. **Call to Order** Time \_\_\_\_\_

2. **Roll Call**

Chair & Trustee Joel Siria | Trustee James Andrews | Trustee Tony Brennan

3. **Consent Agenda**

- A. Approve the Minutes from the Town of Washington Public Works Authority Meeting on February 10, 2026.
- B. Approve the Minutes from the Joint Town of Washington & Washington Public Works Authority Special Meeting on February 25, 2026.
- C. Approve the Minutes from the Emergency Joint Town of Washington & Washington Public Works Authority Meeting on February 19, 2026.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Votes: Siria \_\_\_\_\_; Andrews \_\_\_\_\_; Brennan \_\_\_\_\_

4. **Action Items & Public Hearings**

- A. Consideration and possible approval, denial, postponement, or other action regarding a Joint Resolution Approving An Amendment To The Municipal Budget For Fiscal Year 2025-2026 for Purposes of Reallocating Funding.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Votes: Siria \_\_\_\_\_; Andrews \_\_\_\_\_; Brennan \_\_\_\_\_

B. New Business (if any)

Motion \_\_\_\_\_ Second \_\_\_\_\_ Votes: Siria \_\_\_\_\_; Andrews \_\_\_\_\_; Brennan \_\_\_\_\_

5. **Town Administrator, Staff, and Trustee Reports**

The Town Administrator, Staff, and Trustees will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the Public Works Authority. No action will be taken.

- Public Works Report presented by Public Works Director TR Leshner
- Update on Water Tower Project and Water Filtration Project by Town Administrator Brandon Wansick

6. **Adjournment** Time \_\_\_\_\_

This agenda was filed in the office of the Town Clerk and posted at 11:34am 3/5/2026, on the Town's website and in the lobby of the Town of Washington Town Hall, 204 N. Main St., Washington, Oklahoma 73093, by Brandon Wansick, Town Administrator.

*Karoly Leshner*  
Town Administrator  
TOWN CLERK



# TOWN OF WASHINGTON PUBLIC WORKS AUTHORITY

204 N. MAIN ST.  
WASHINGTON, OK. 73093

## MINUTES

Type: Regular Meeting

Date: Tuesday, February 10, 2026

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 6:02pm

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2. Roll Call:

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Mayor & Trustee Joel Siria: Here

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Trustee James Andrews: Here

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Trustee Tony Brennan: Absent

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3. Consent Agenda (Items A)

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A. Approve the Minutes from the Town of Washington Public Works Authority Meeting  
January 13, 2025.

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Motion to approve as written by James Andrews.

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Second: Joel Siria

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Votes:

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Joel Siria: Aye

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James Andrews: Aye

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Tony Brennan: Absent

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4. Action Items

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A. Consideration and possible approval, denial, postponement, or other action regarding  
designating a delegate for the Oklahoma Rural Water Association 56<sup>th</sup> Annual  
Meeting and nominating a director.

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Motion to approve Joel Siria as the delegate and to nominate for re-election Jeff  
Morris the current Region 3 Director. By Joel Siria.

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Second: Andrews



# TOWN OF WASHINGTON PUBLIC WORKS AUTHORITY

204 N. MAIN ST.  
WASHINGTON, OK. 73093

## MINUTES

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Votes:

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Joel Siria: Aye

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James Andrews: Aye

---

Tony Brennan: Absent

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B. New Business (if any)

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None

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5. Town Administrator, Staff, and Trustee Reports

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Public Works Report presented by Public Works Director T.R. Lesher

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Town of Washington – Public Works Department

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Monthly Activity Report

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Reporting Period: January

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Utility Locates (Okie 811)

- 1/5: 27 locates
- 1/6: 3 locates
- 1/7: 2 locates
- 1/8: 1 locate + 4 locates
- 1/12: 2 locates + 5 locates
- 1/13: 1 locate
- 1/15: 5 locates

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Total Locates for Month: 50

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Water System Operations & Maintenance

- 1/13: Water shut off at 200 N. Turner due to leak inside residence
- 1/22: All well houses prepared for upcoming winter storm (two heaters replaced, all propane tanks filled)
- 1/23: Wells 1 & 2 fitted for backup power supply
- 1/29: Motor replaced at Well #2
- Daily/Weekly Requirements:
  - Mandated DEQ well checks completed each scheduled workday
  - Chlorination performed every Monday



# TOWN OF WASHINGTON PUBLIC WORKS AUTHORITY

204 N. MAIN ST.  
WASHINGTON, OK. 73093

## MINUTES

- 
- Chlorine residuals taken every working day

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  - Lagoon freeboard measured each scheduled workday (average 18 ft)

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  - Water Quality Testing:

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  - BacT sample taken 1/20; results negative

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  - All testing data available for printing upon request

### Cemetery Operations

- 
- 1/6: Marked 2 graves for headstone placement

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  - 1/20: Marked 1 grave for headstone placement

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  - 1/20: Dug 1 grave

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  - 1/21: Assisted with funeral

---

  - 1/22: Dug 1 grave

---

  - 1/22: Assisted with funeral

---

  - 1/27: Dug 1 grave

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  - 1/27: Located 2 burial spaces for potential purchase

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  - 1/28: Assisted with funeral

### Parks & Grounds / Facilities Maintenance

- 
- 1/6: Maintenance on all mowers, including installation of mulching plates

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  - 1/14: Began construction of playground at Memorial Park

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  - 1/15: Cleaned out dumpster at Little League fields

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  - 1/13: Worked on well roads

### Solid Waste Services

- 
- 1/12: Delivered trash can to 211 Casey Lane

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  - 1/12: Dumped trash cans at 320 S. Pybas

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  - 1/12: Picked up trash can at 307 S. Main #4

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  - 1/13: Delivered trash can

### Inspections

- 
- 1/7: 1 inspection

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  - 1/8: 1 inspection

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Total Inspections: 2

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Streets & Public Notices



# TOWN OF WASHINGTON PUBLIC WORKS AUTHORITY

204 N. MAIN ST.  
WASHINGTON, OK. 73093

## MINUTES

- 
- 1/5: Delivered road work notices to every home in The Highlands Edition

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--- Due to the winter storm that damaged infrastructure throughout the country, the work on the water tower leak was rescheduled for 3 weeks from February 2<sup>nd</sup>.

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Updates on PWA Projects by Town Administrator Mica Lunt

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Water Tower:-Water Filtration-Water Rights- Power Outage Preparedness

- Engineering report has been completed.
- USDA Rural Development would like for the Town to obtain a separate EIN number for the Public Works Authority. before the application is submitted.
- The vendor is working on installation at well #3 currently and was unable to complete due to a pipe fitting machine issue but they have plans to complete this installation this week. (installation will occur in two phases, beginning wells #2 & #3).
- The Town of Washington has the capacity to pump additional water following the rehabilitation of the wells; however, only approximately 10% more water is available under the Town's current water rights. ORWA will meet with staff to provide guidance on obtaining additional water rights for submission to the ORWB.
- Public Works Director T.R. Leshar has begun coordinating with ONG to install a gas meter at the lift station in order to accommodate a generator of sufficient capacity to power the Town of Washington's lift station during prolonged power outages.

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6. Adjournment Time: 6:14pm

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Chairman, Joel Siria

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Clerk, Kasey Leshar

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**TOWN OF WASHINGTON**  
**204 N. MAIN ST.**  
**WASHINGTON, OK. 73093**  
**JOINT SPECIAL MEETING MINUTES**

Type: Special Meeting

Date: Wednesday, February 25, 2026

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 5:01pm

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2. Roll Call:

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Mayor & Trustee Joel Siria: Here Trustee James Andrews: Here Trustee Tony Brennan: Here

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3. Action Items

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- A. Consideration and possible approval, denial, postponement, or other action regarding a Resolution Appointing a Town Administrator and Approving an Employment Agreement.
- 

Mayor Siria asked if the Board had any questions regarding the agreement regarding employing Brandon Wansick. S the Town Administrator for the Town of Washington. They did not have any discussion.

Motion to approve the employment agreement as written approving the employment agreement with Brandon Wansick effective March 2<sup>nd</sup> 2026. by Tony Brennan.

Second: James Andrews

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Votes: Joel Siria: Aye James Andrews: Aye Tony Brennan: Aye

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Motion carried.

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4. Adjournment Time: 5:03pm

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Trustee, Joel Siria

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Clerk, Kasey Leshner

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**TOWN OF WASHINGTON**  
**204 N. MAIN ST.**  
**WASHINGTON, OK. 73093**  
**JOINT EMERGENCY MEETING MINUTES**

Type: Emergency Meeting

Date: Thursday, February 19, 2026

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 11:31am

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2. Roll Call:

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Mayor & Trustee Joel Siria: Here Trustee James Andrews: Here Trustee Tony Brennan: Here

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3. Action Items 7 Public Hearings

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- A. Consideration and possible approval, denial, postponement, or other action regarding an Emergency Joint Resolution Authorizing the Town Administrator to Apply for a Loan and Appropriate Funding for the purchase of a fire truck.
- 

Town Administrator Lunt provided a summary of the circumstances surrounding the Washington Volunteer Fire Department's (WVFD) purchase of a new fire truck from Deep South Fire, the associated DEQ grant, and proposed financing through First United Bank. He noted that WVFD entered into a contract with Deep South in August and that he had reviewed Town and PWA budgets to determine whether the purchase could be funded if necessary from existing resources. He also reported that DEQ has issued a purchase order and is expected to reimburse the Town approximately 45 days after the required documentation is submitted and approved. Trustees discussed potential contract penalties for delay, the terms of the proposed bridge loan (including interest, fees, and estimated additional costs), and the risk of losing the truck if the Town does not proceed. Board members expressed concerns about the lack of communication from WVFD leadership regarding the procurement process, compliance with competitive bidding requirements, ownership and decommissioning of the existing truck, the Town's overall financial priorities (including water infrastructure needs), and whether the grant application was submitted without a formal authorizing resolution by the Board. Trustees also discussed possible use of county funding to cover certain costs, the WVFD's ability to contribute toward penalties or fees, and the timing of payment, decommissioning of the current truck, and grant reimbursement, including the risk of WVFD being without a truck for any period. Several Trustees stated that they did not feel they had sufficient information



# TOWN OF WASHINGTON

204 N. MAIN ST.

WASHINGTON, OK. 73093

## JOINT EMERGENCY MEETING MINUTES

but recognized that a decision would be required that day due to time constraints and the potential loss of the truck.

Motion to approve the resolution as written with the additional condition that the existing fire truck be decommissioned within 30 days. made by Tony Brennan.

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Second: James Andrews

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Votes: Joel Siria: Aye James Andrews: Aye Tony Brennan: Aye

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Motion carried.

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4. Adjournment Time: 12:27pm

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Trustee, Joel Siria

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Clerk, Kasey Leshner

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TOW Resolution \_\_\_\_\_ - \_\_\_\_\_  
PWA Resolution \_\_\_\_\_ - \_\_\_\_\_

A JOINT RESOLUTION OF THE TOWN OF WASHINGTON BOARD OF TRUSTEES AND THE TOWN OF WASHINGTON PUBLIC WORKS AUTHORITY TRUSTEES APPROVING AN AMENDMENT TO THE MUNICIPAL BUDGET FOR FISCAL YEAR 2025-2026 FOR PURPOSES OF REALLOCATING FUNDING AND PROVIDING FOR AN EFFECTIVE DATE.

Whereas, the originally adopted (June 10, 2025) and previously amended (August 12, 2025 and January 13, 2026) budget for FY 25-26 needs to be updated to reflect unforeseen expenditures and changes in personnel.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WASHINGTON AND BY THE WASHINGTON PUBLIC WORKS AUTHORITY, STATE OF OKLAHOMA:

**Section 1. Budget Amendments.** The following amendments to the FY 2025-2026 Budget are hereby adopted as reflected in the attached five-page Budget spreadsheet. Changes are highlighted in yellow.

**Section 2. Severability.** If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid, unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Resolution, except, that the effective date provision shall not be severable from the operative provisions of this Resolution.

PASSED, APPROVED AND ADOPTED this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

TOWN OF WASHINGTON

\_\_\_\_\_  
Joel Siria, Mayor

ATTEST:

\_\_\_\_\_  
Kasey Leshner, Town Clerk

Town of Washington – Public Works Department

Monthly Activity Report – February 2026

Water System

- Daily well checks, meter readings, free board measurements, and chlorine residuals completed.
- 2/2 Fixed leaking frost-free spigot at Community Center.
- 2/9 Filtration project started on Wells 2 & 3.
- 2/12 Filtration system completed on Wells 2 & 3.
- 2/17 Quarterly SOC water tests taken.
- 2/18 Turned water on at 108 S. Turner.
- 2/19 Changed filters on Wells 2 & 3; filtration on Wells 1 & 4 completed; leak repaired on Well 2 filter system; new pressure gauge installed at Well 2.

Sewer System

- 2/2–2/3 Sewer service line project completed.
- 2/2 Lift station pumps pulled and cleared of debris.

Cemetery

- 2/2 Marked grave for headstone.
- 2/9 Marked grave for foot marker; located grave for headstone; marked grave for burial.
- 2/10 Assisted with grave opening.
- 2/11 Measured and moved corner markers.

Streets, Alleys & Grounds

- 2/4 Refilled pothole on Main; poured cement around water valve at Kerby & Turner; rock delivered/spread in alley east of Main; repaired/repainted handrail at Community Building.
- 2/12 Dirt work completed west side of playground at Memorial Park.
- 2/17 Installed mulching blades.

- 2/20 Sod laid at Memorial Park.

#### Solid Waste / Poly Carts

- 2/9 Picked up 3; delivered 2.
- 2/10 Delivered 3.
- 2/17 Picked up 3; delivered 1.

#### Meters & Endpoints

- 2/23 Changed 4 endpoints; tested 10 meters.
- 2/24 Tested 16 meters.

#### Okie 811 Locates — Total: 18

- 2/3 (1), 2/5 (3), 2/9 (2), 2/10 (1), 2/17 (6), 2/23 (4), 2/25 (1)



# Annual Budget

## Washington Public Works Authority

Estimated Revenues	FY 23-24 Actual	FY 24-25 Actual	FY 25-26 Adopted Amended Jan 2026	FY 25-26 Actuals to Mar 6, 2026	Proposed Amended Mar 2026	
H2O Donations	-	\$ 500.00	\$ -	\$ 7.63	\$ 12.00	64%
Late Fees	\$ 3,023.51	\$ 6,720.28	\$ 14,000.00	\$ 9,819.53	\$ 14,000.00	70%
Reconnection Fees	\$ 650.00	\$ 1,320.83	\$ 1,000.00	\$ 825.00	\$ 1,000.00	83%
Sanitation	\$ 93,615.36	\$ 114,442.93	\$ 135,000.00	\$ 83,884.45	\$ 135,000.00	62%
Sewer	\$ 52,629.87	\$ 81,106.82	\$ 90,000.00	\$ 72,623.48	\$ 90,000.00	81%
Utility Refunds & Returned Checks	Not recorded	\$ (3,671.97)	\$ (800.00)	\$ (211.64)	\$ (800.00)	26%
Water	\$ 167,671.65	\$ 299,986.09	\$ 290,000.00	\$ 230,471.56	\$ 290,000.00	79%
<b>Total Public Works Authority Revenues</b>	<b>\$ 317,590.39</b>	<b>\$ 500,404.98</b>	<b>\$ 529,200.00</b>	<b>\$ 397,420.01</b>	<b>\$ 529,212.00</b>	

**Proposed  
Expenses**

**Personnel Services**

**Payroll &  
Benefits**

Health Benefits	Not recorded	\$	24,597.46	\$	18,546.72	\$	13,137.26	\$	18,546.72	71%
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Salaries & Wages	\$	35,580.00	\$	80,476.30	\$	91,000.00	\$	63,353.94	\$	91,000.00	70%
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Overtime	\$	-	\$	-	\$	4,000.00	\$	234.26	\$	4,000.00	6%
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Retirement	\$	-	\$	-	\$	5,460.00	\$	3,520.70	\$	5,460.00	64%
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<b>Total Personnel Services</b>	<b>\$</b>	<b>35,580.00</b>	<b>\$</b>	<b>105,073.76</b>	<b>\$</b>	<b>119,006.72</b>	<b>\$</b>	<b>80,246.16</b>	<b>\$</b>	<b>119,006.72</b>	
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**Materials & Supplies**

Fuel	\$	7,031.22	\$	4,778.81	\$	7,500.00	\$	2,914.04	\$	7,500.00	39%
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Sanitation Fees	\$	61,407.51	\$	84,926.63	\$	100,000.00	\$	55,457.12	\$	100,000.00	55%
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Repairs & Maintenance & Supplies	\$ 107,114.91	\$ 345,311.04	\$ 214,000.00	\$ 52,917.35	\$ 214,000.00	25%
Sewer Pumping	\$ 10,833.05	\$ 16,322.41	\$ 18,000.00	\$ 6,891.80	\$ 18,000.00	38%
Water Purchase	\$ -	\$ -	\$ 15,000.00	\$ -	\$ 15,000.00	0%
Water Testing	\$ 18,925.94	\$ 6,965.84	\$ 22,000.00	\$ 11,458.61	\$ 22,000.00	52%
Well Repair	\$ 21,783.91	\$ 8,847.23	\$ 25,000.00	\$ 2,804.20	\$ 25,000.00	11%
<b>Total Materials &amp; Supplies</b>	<b>\$ 227,096.54</b>	<b>\$ 467,151.96</b>	<b>\$ 401,500.00</b>	<b>\$ 132,443.12</b>	<b>\$ 401,500.00</b>	

**Other Services & Charges**

Dues & Fees	\$ -	\$ -	\$ 2,000.00	\$ 483.10	\$ 2,000.00	24%
Training	\$ -	\$ -	\$ 3,000.00	\$ 124.00	\$ 3,000.00	4%
<b>Total Other Services &amp; Charges</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>	<b>\$ 607.10</b>	<b>\$ 5,000.00</b>	

**Capital Outlay**

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Total Capital

Outlay      \$      -      \$      -      \$      -      \$      -      \$      -

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TOTAL \$    54,913.86    \$    (71,820.74)    \$    3,693.28    \$    184,123.63    \$    3,705.28

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# Annual Budget

## Washington Public Works Authority

Estimated Revenues	FY 23-24 Actual	FY 24-25 Actual	FY 25-26 Adopted Amended Jan 2026	FY 25-26 Actuals to Mar 6, 2026	FY 25-26 Proposed Amended Mar 2026
H2O Donations	-	\$ 500.00	\$ -	\$ 7.63	\$ 12.00
Late Fees	\$ 3,023.51	\$ 6,720.28	\$ 14,000.00	\$ 9,819.53	\$ 14,000.00
Reconnection Fees	\$ 650.00	\$ 1,320.83	\$ 1,000.00	\$ 825.00	\$ 1,000.00
Sanitation	\$ 93,615.36	\$ 114,442.93	\$ 135,000.00	\$ 83,884.45	\$ 135,000.00
Sewer	\$ 52,629.87	\$ 81,106.82	\$ 90,000.00	\$ 72,623.48	\$ 90,000.00
Utility Refunds & Returned Chert	Not recorded	\$ (3,671.97)	\$ (800.00)	\$ (211.64)	\$ (800.00)
Water	\$ 167,671.65	\$ 299,986.09	\$ 290,000.00	\$ 230,471.56	\$ 290,000.00
<b>Total Public Works Authority Revenues</b>	<b>\$ 317,590.39</b>	<b>\$ 500,404.98</b>	<b>\$ 529,200.00</b>	<b>\$ 397,420.01</b>	<b>\$ 529,212.00</b>
<b>Proposed Expenses</b>					
<b>Personnel Services</b>					
<b>Payroll &amp; Benefits</b>					
Health Benefits	Not recorded	\$ 24,597.46	\$ 18,546.72	\$ 13,137.26	\$ 18,546.72
Salaries & Wages	\$ 35,580.00	\$ 80,476.30	\$ 91,000.00	\$ 63,353.94	\$ 91,000.00
Overtime	-	-	\$ 4,000.00	\$ 234.26	\$ 4,000.00
Retirement	-	-	\$ 5,460.00	\$ 3,520.70	\$ 5,460.00
<b>Total Personnel Services</b>	<b>\$ 35,580.00</b>	<b>\$ 105,073.76</b>	<b>\$ 119,006.72</b>	<b>\$ 80,246.16</b>	<b>\$ 119,006.72</b>
<b>Materials &amp; Supplies</b>					
Fuel	\$ 7,031.22	\$ 4,778.81	\$ 7,500.00	\$ 2,914.04	\$ 7,500.00
Sanitation Fees	\$ 61,407.51	\$ 84,926.63	\$ 100,000.00	\$ 55,457.12	\$ 100,000.00
Repairs & Maintenance & Suppl	\$ 107,114.91	\$ 345,311.04	\$ 214,000.00	\$ 52,917.35	\$ 214,000.00
Sewer Pumping	\$ 10,833.05	\$ 16,322.41	\$ 18,000.00	\$ 6,891.80	\$ 18,000.00
Water Purchase	-	-	\$ 15,000.00	-	\$ 15,000.00
Water Testing	\$ 18,925.94	\$ 6,965.84	\$ 22,000.00	\$ 11,458.61	\$ 22,000.00
Well Repair	\$ 21,783.91	\$ 8,847.23	\$ 25,000.00	\$ 2,804.20	\$ 25,000.00
<b>Total Materials &amp; Supplies</b>	<b>\$ 227,096.54</b>	<b>\$ 467,151.96</b>	<b>\$ 401,500.00</b>	<b>\$ 132,443.12</b>	<b>\$ 401,500.00</b>
<b>Other Services &amp; Charges</b>					
Dues & Fees	-	-	\$ 2,000.00	\$ 483.10	\$ 2,000.00
Training	-	-	\$ 3,000.00	\$ 124.00	\$ 3,000.00
<b>Total Other Services &amp; Charges</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000.00</b>	<b>\$ 607.10</b>	<b>\$ 5,000.00</b>
<b>Capital Outlay</b>					
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ 54,913.86</b>	<b>\$ (71,820.74)</b>	<b>\$ 3,693.28</b>	<b>\$ 184,123.63</b>	<b>\$ 3,705.28</b>



# Annual Budget

## Town of Washington General Fund

Estimated Revenues	FY 23-24 Actual	FY 24-25 Actual	FY 25-26 Adopted Amended Jan 2026	FY 25-26 Actuals to Mar 6, 2026	FY 25-26 Proposed Amended Mar 2026
Ambulance Service	\$ 39,216.93	\$ 42,777.03	\$ 48,000.00	\$ 29,858.01	\$ 48,000.00
Citations	Not recorded	\$ 2,740.28	\$ 5,000.00	\$ 7,469.24	\$ 10,000.00
County Clerk (Alcoholic Bvg & Motor Veh CIT Taxes)	\$ 5,005.13	\$ 5,483.67	\$ 8,000.00	\$ 6,255.65	\$ 8,000.00
Grants	\$ 57,626.04	\$ 685,414.90	\$ 300,000.00	\$ 94,568.81	\$ 120,000.00
Grave Operations	\$ 14,309.08	\$ 45,353.47	\$ 45,000.00	\$ 33,453.09	\$ 45,000.00
Interest	\$ 2.83	\$ 165.57	\$ 300.00	\$ 233.57	\$ 300.00
Miscellaneous	\$ 41,414.46	\$ 12,704.12	\$ 4,000.00	\$ 3,146.81	\$ 4,000.00
Permits	\$ 42,339.77	\$ 34,723.42	\$ 26,000.00	\$ 14,395.00	\$ 20,000.00
Taxes	\$ 4,420.00	\$ -	\$ -	\$ -	\$ -
Cigar Tax	\$ 2,367.02	\$ 1,407.31	\$ 2,200.00	\$ 1,493.51	\$ 2,200.00
City Use Tax	\$ 171,314.67	\$ 175,618.49	\$ 193,090.60	\$ 156,146.89	\$ 200,205.08
Franchise Tax	\$ 24,927.45	\$ 21,579.01	\$ 24,000.00	\$ 24,374.47	\$ 26,000.00
Gas Tax	Not recorded	\$ 1,255.88	\$ 3,800.00	\$ 1,848.66	\$ 2,800.00
Sales Tax	\$ 376,796.99	\$ 308,641.03	\$ 380,000.00	\$ 257,865.69	\$ 380,000.00
WASA Utility Reimbursement	\$ 12,561.59	\$ 2,852.90	\$ 6,000.00	\$ 3,462.41	\$ 6,000.00
<b>Total Town of Washington Revenues</b>	<b>\$ 792,301.96</b>	<b>\$ 1,340,717.08</b>	<b>\$ 1,045,390.60</b>	<b>\$ 634,571.81</b>	<b>\$ 872,505.08</b>
<b>Proposed Expenses</b>					
Administration Department	\$ 526,909.28	\$ 678,815.24	\$ 605,458.72	\$ 376,364.72	\$ 639,128.72
Fire Department	\$ -	\$ -	\$ 21,368.00	\$ 272,498.00	\$ 21,368.00
Police Department	\$ 93,073.63	\$ 169,054.36	\$ 164,876.72	\$ 99,349.38	\$ 180,176.72
<b>Total Town of Washington Expenses</b>	<b>\$ 619,982.91</b>	<b>\$ 847,869.60</b>	<b>\$ 791,703.44</b>	<b>\$ 748,212.10</b>	<b>\$ 840,673.44</b>
<b>TOTAL</b>	<b>\$ 172,319.06</b>	<b>\$ 492,847.48</b>	<b>\$ 253,687.16</b>	<b>\$ (113,640.29)</b>	<b>\$ 31,831.64</b>

## Administration Department

Proposed Expenses	FY 23-24 Actual	FY 24-25 Actual	FY 25-26 Adopted Amended Jan 2026	FY 25-26 Actuals to Mar 6, 2026	FY 25-26 Proposed Amended Mar 2026
<b>Personnel Services</b>					
Payroll & Benefits					
Health Benefits	Not recorded	\$ 24,597.46	\$ 18,546.72	\$ 13,137.26	\$ 18,546.72
Salaries & Wages	\$ 119,791.75	\$ 145,587.35	\$ 180,000.00	\$ 127,053.15	\$ 180,000.00
Town/PWA Paid SOC, MED, OK UEI	Not sep budgeted	Not Sep budgeted	Not sep budgeted	\$ 19,616.50	\$ 28,170.00
Retirement	\$ -	\$ -	\$ 10,512.00	\$ 7,013.07	\$ 10,512.00
<b>Total Personnel Services</b>	<b>\$ 119,791.75</b>	<b>\$ 170,184.81</b>	<b>\$ 209,058.72</b>	<b>\$ 166,819.98</b>	<b>\$ 237,228.72</b>
<b>Materials &amp; Supplies</b>					
Office Supplies	\$ 27,187.86	\$ 27,504.17	\$ 18,000.00	\$ 8,937.76	\$ 18,000.00
Repairs & Maintenance Supplies	\$ 27,717.03	\$ 58,521.65	\$ 17,000.00	\$ 13,261.53	\$ 17,000.00
Senior Citizens Center	\$ 3,350.26	\$ 4,539.54	\$ 14,100.00	\$ 9,800.00	\$ 14,100.00
Cemetery Expenses	Not recorded	\$ 3,323.64	\$ 15,000.00	\$ 9,391.64	\$ 15,000.00
Street Repairs	\$ 1,354.36	\$ 7,000.00	\$ 7,000.00	\$ 3,157.64	\$ 7,000.00
<b>Total Materials &amp; Supplies</b>	<b>\$ 59,609.51</b>	<b>\$ 100,889.00</b>	<b>\$ 71,100.00</b>	<b>\$ 44,548.57</b>	<b>\$ 71,100.00</b>
<b>Other Services &amp; Charges</b>					
Ambulance Service (Emergency Services)	\$ 33,104.34	\$ 47,448.83	\$ 45,600.00	\$ 30,805.83	\$ 45,600.00
Bank Charges	\$ 271.97	\$ 344.11	\$ 600.00	\$ 58.67	\$ 600.00
Delta Community Action Fees	\$ 3,350.26	\$ 4,539.54	\$ 5,000.00	\$ -	\$ 5,000.00
Dues & Fees	\$ 10,361.23	\$ 8,666.69	\$ 9,000.00	\$ 2,891.00	\$ 9,000.00
Insurance	\$ 118,879.08				
Auto/Liability	Not recorded	\$ 7,171.04	\$ 13,000.00	\$ 9,058.74	\$ 13,000.00
Property	Not recorded	\$ 6,328.25	\$ 10,000.00	\$ 6,648.50	\$ 10,000.00
Workers Compensation	\$ 9,601.60	\$ 57.00	\$ 12,000.00	\$ 2,413.50	\$ 12,000.00
Internet	\$ 1,261.26	\$ 53.88	\$ 1,500.00	\$ -	\$ -
IRS Penalties (Taxes)	Not recorded	\$ 7,368.00	\$ 6,000.00	\$ 4,868.00	\$ 7,000.00
Mileage	\$ 7.50	\$ -	\$ -	\$ -	\$ -
Miscellaneous	\$ 42,606.83	\$ 28,014.03	\$ 10,000.00	\$ 2,284.36	\$ 5,000.00
Payment Processing Fees	\$ 1,401.90	\$ 1,216.23	\$ 500.00	\$ 120.80	\$ 500.00
Professional Fees	\$ 75,551.83	\$ 164,815.58	\$ 75,500.00	\$ 63,569.22	\$ 85,000.00
Returned Checks	\$ 73.00	\$ 2,910.20	\$ 1,000.00	\$ -	\$ 1,000.00
Software	\$ 3,711.38	\$ 93,923.91	\$ 25,000.00	\$ 17,163.25	\$ 25,000.00
Telephone	Not recorded	\$ 3,499.98	\$ 4,600.00	\$ 2,606.11	\$ 4,600.00
Training	\$ 737.94	\$ 2,551.85	\$ 8,000.00	\$ 1,376.13	\$ 8,000.00
Utilities	\$ 46,587.90	\$ 28,832.31	\$ 33,000.00	\$ 21,132.06	\$ 34,500.00
<b>Total Other Services &amp; Charges</b>	<b>\$ 347,508.02</b>	<b>\$ 407,741.43</b>	<b>\$ 260,300.00</b>	<b>\$ 164,996.17</b>	<b>\$ 265,800.00</b>
<b>Capital Outlay</b>					
TAP Grant Match	\$ -	\$ -	\$ 65,000.00	\$ -	\$ 65,000.00
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 65,000.00</b>	<b>\$ -</b>	<b>\$ 65,000.00</b>
<b>TOTAL</b>	<b>\$ 526,909.28</b>	<b>\$ 678,815.24</b>	<b>\$ 605,458.72</b>	<b>\$ 376,364.72</b>	<b>\$ 639,128.72</b>

## Police Department

Proposed Expenses	FY 23-24 Actual	FY 24-25 Actual	FY 25-26 Adopted Amended Jan 2026	FY 25-26 Actuals to Mar 6, 2026	FY 25-26 Proposed Amended Mar 2026
<b>Personnel Services</b>					
Payroll & Benefits					
Health Benefits	Not recorded	\$ 24,597.46	\$ 18,546.72	\$ 13,910.04	\$ 18,546.72
Salaries & Wages	\$ 57,854.25	\$ 78,230.92	\$ 66,750.00	\$ 50,121.48	\$ 71,750.00
Overtime	\$ -	\$ -	\$ 2,575.00	\$ 698.95	\$ 2,575.00
Retirement	\$ -	\$ -	\$ 4,005.00	\$ 2,864.74	\$ 4,305.00
<b>Total Personnel Services</b>	<b>\$ 57,854.25</b>	<b>\$ 102,828.38</b>	<b>\$ 91,876.72</b>	<b>\$ 67,595.21</b>	<b>\$ 97,176.72</b>
<b>Materials &amp; Supplies</b>					
Fuel	\$ 7,031.22	\$ 10,000.00	\$ 10,000.00	\$ 4,289.44	\$ 10,000.00
Operating Supplies	\$ 14,094.08	\$ 49,835.06	\$ 15,000.00	\$ 14,592.03	\$ 15,000.00
Tools & Equipment	\$ 14,094.08	\$ 6,390.92	\$ 15,000.00	\$ 12,468.00	\$ 15,000.00
<b>Total Materials &amp; Supplies</b>	<b>\$ 35,219.38</b>	<b>\$ 66,225.98</b>	<b>\$ 40,000.00</b>	<b>\$ 31,349.47</b>	<b>\$ 40,000.00</b>
<b>Other Services &amp; Charges</b>					
Training	Not recorded	\$ 2,134.32	\$ 3,000.00	\$ 404.70	\$ 3,000.00
<b>Total Other Services &amp; Charges</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000.00</b>	<b>\$ 404.70</b>	<b>\$ 3,000.00</b>
<b>Capital Outlay</b>					
Replace Patrol Unit	Not recorded	\$ -	\$ 30,000.00		\$ 40,000.00
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000.00</b>	<b>\$ -</b>	<b>\$ 40,000.00</b>
<b>TOTAL</b>	<b>\$ 93,073.63</b>	<b>\$ 169,054.36</b>	<b>\$ 164,876.72</b>	<b>\$ 99,349.38</b>	<b>\$ 180,176.72</b>

## Fire Department

Proposed Expenses	FY 23-24 Actual	FY 24-25 Actual (Estimated)	FY 25-26 Adopted Amended Jan 2026	FY 25-26 Actuals to Mar 6, 2026	FY 25-26 Proposed Amended Mar 2026
<b>Personnel Services</b>					
Clothing Allowance/Run Checks	Not recorded	\$ 2,590.00	\$ 10,000.00	\$ 6,090.00	\$ 10,000.00
OSFA Dues	Not recorded	Not recorded	\$ 1,408.00	\$ 1,408.00	\$ 1,408.00
OSFA Pension			\$ 960.00	-	\$ 960.00
<b>Total Personnel Services</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 12,368.00</b>	<b>\$ 7,498.00</b>	<b>\$ 12,368.00</b>
<b>Materials &amp; Supplies</b>					
Fuel	Not recorded	Not recorded	\$ -	\$ -	\$ -
Operating Supplies	Not recorded	Not recorded	\$ 6,000.00	\$ 265,000.00	\$ 6,000.00
Tools & Equipment	Not recorded	Not recorded	\$ -	\$ -	\$ -
<b>Total Materials &amp; Supplies</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 6,000.00</b>	<b>\$ 265,000.00</b>	<b>\$ 6,000.00</b>
<b>Other Services &amp; Charges</b>					
Training	Not recorded	Not recorded	\$ 3,000.00	-	\$ 3,000.00
<b>Total Other Services &amp; Charges</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 3,000.00</b>	<b>\$ -</b>	<b>\$ 3,000.00</b>
<b>Capital Outlay</b>					
	Not recorded	Not recorded	\$ -	\$ -	\$ -
<b>Total Capital Outlay</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
<b>TOTAL</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 21,368.00</b>	<b>\$ 272,498.00</b>	<b>\$ 21,368.00</b>



## MEETING NOTICE AND AGENDA

Town of Washington Board of Trustees  
Tuesday, March 10, 2026 6pm (or immediately following the Public Works  
Authority Meeting)  
Town of Washington Town Hall 204 N. Main St., Washington, OK 73093

1. **Call to Order** Time \_\_\_\_\_

2. **Roll Call**

Mayor & Trustee Joel Siria | Trustee James Andrews | Trustee Tony Brennan

3. **Pledge of Allegiance, Proclamations, & Presentations**

- A. Pledge of Allegiance
- B. Proclamations or Presentations

4. **Consent Agenda**

- A. Approve the Minutes from the Town of Washington Regular Meeting on February 10, 2026
- B. Approve the Minutes from the Town of Washington Special Meetings on February 12, 2026, February 13, 2026, February 17, 2026, and February 20, 2026.
- C. Approve the Minutes from the Joint Town of Washington & Washington Public Works Authority Special Meeting on February 25, 2026.
- D. Approve the Minutes from the Emergency Joint Town of Washington & Washington Public Works Authority Meeting on February 19, 2026.
- E. Approve Resolution 26-2.2 that Approves the Employment Agreement Discussed and Approved at the February 25, 2026 Special Meeting.
- F. Approve a Joint Resolution Approving An Amendment To The Municipal Budget For Fiscal Year 2025-2026 for Purposes of Reallocating Funding just considered and approved at the previous Washington Public Works Authority Meeting Today.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Votes: Siria \_\_\_\_\_; Andrews \_\_\_\_\_; Brennan \_\_\_\_\_

5. **Action Items & Public Hearings**

- A. Consideration and possible approval, denial, postponement, or other action regarding a Resolution Allocating Funding for the Interest, Registration, and Incidental Expenses Associated with the Fire Truck Loan and Fire Truck Purchase.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Votes: Siria \_\_\_\_\_; Andrews \_\_\_\_\_; Brennan \_\_\_\_\_

- B. Consideration and possible approval, denial, postponement, or other action regarding a Resolution Authorizing the Purchase of a Patrol Vehicle for the Police Department.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Votes: Siria \_\_\_\_\_; Andrews \_\_\_\_\_; Brennan \_\_\_\_\_

- C. New Business (if any)

Motion \_\_\_\_\_ Second \_\_\_\_\_ Votes: Siria \_\_\_\_\_; Andrews \_\_\_\_\_; Brennan \_\_\_\_\_

6. **Financial Reports**

The regular monthly financial reports for all funds are provided to Trustees for their review and information. Presented by Town Administrator Brandon Wansick for informational-purposes only.

7. **Town Administrator, Staff, and Trustee Reports**

The Town Administrator, Staff, and Trustees will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the Town. No action will be taken.

Fire Department Report presented by Chief Justin Braziel  
Police & Code Enforcement Report presented by Chief Ruben Ruiz  
Town Clerk's Report presented by Town Clerk Kasey Leshner  
Administration Report presented by Town Administrator Brandon Wansick

8. **Public Comments (each speaker limited to three minutes)**

9. **Executive Session**

A. Board of Trustees may consider retiring into Executive session for the purpose of:

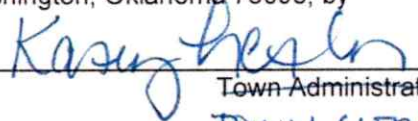
1. Consideration and discussion of personnel matters including the duties of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).
2. Consideration and discussion of personnel matters including the duties of the Fire Chief, in accordance with 25 O.S. Section 307(B)(1).

B. Consider and take any action deemed appropriate as a result of the Executive Session.

Motion \_\_\_\_\_ Second \_\_\_\_\_ Votes: Siria \_\_\_\_\_; Andrews \_\_\_\_\_; Brennan \_\_\_\_\_

10. **Adjournment** Time \_\_\_\_\_

This agenda was filed in the office of the Town Clerk and posted at 11:34am 3/5/2026, on the Town's website and in the lobby of the Town of Washington Town Hall, 204 N Main St., Washington, Oklahoma 73093, by Brandon Wansick, Town Administrator.

  
 \_\_\_\_\_  
 Town Administrator  
 TOWN CLERK



**TOWN OF WASHINGTON**  
**204 N. MAIN ST.**  
**WASHINGTON, OK. 73093**  
**MINUTES**

Type: Regular Meeting

Date: Tuesday, February 10, 2026

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 6:15pm

---

2. Roll Call:

---

Mayor & Trustee Joel Siria: Here

---

Trustee James Andrews: Here

---

Trustee Tony Brennan: Absent

---

3. Pledge of Allegiance, Proclamations, & Presentations

---

A. Pledge of Allegiance

---

B. Proclamations or Presentations: None

---

4. Consent Agenda (Items A-D)

---

A. Approve the Minutes from the Town of Washington Regular Meeting on January 13, 2026.

---

B. Approve the Minutes from the Town of Washington Special Meeting on February 3, 2026.

---

Motion to approve the Consent Agenda as written by Joel Siria.

---

Second: James Andrews

---

Votes:

---

Joel Siria: Aye

---

James Andrews: Aye

---

Tony Brennan: Absent

---

Motion carried.

---

5. Action Items

---

A. New Business (if any)

---



**TOWN OF WASHINGTON**  
**204 N. MAIN ST.**  
**WASHINGTON, OK. 73093**  
**MINUTES**

None.

---

6. Financial Reports

---

The regular monthly financial reports for all funds are provided to the Trustees for their review and information. (Presented by: Mica A. Lunt, Town Administrator).

This item is for informational purposes only and is also available on the Town website under the Government tab, financial reports and budgets as well as a video presentation.

---

7. Town Administrator, Staff, and Trustee Reports

---

Fire Department Report presented by Chief Justin Braziel

---

WVFD had 24 calls for the month of January 10 within the Washington city limits. Gave mutual aid to Purcell 2 times on grass fires. In March WVFD will be joining with Goldsby and Cole Fire Departments to take apparatus driving training. The process on the new pumper/tanker truck from DEQ grants is in its final stages. This truck should be completed this month.

---

Police & Code Enforcement Report presented by Chief Ruben Ruiz

---

Chief of Police, Ruben Ruiz gave a report on traffic and municipal code enforcement January was a productive and steady month for the Washington Police Department. Officers maintained a strong presence throughout town with regular patrols, school zone monitoring, and consistent community engagement. Although activity levels were slower at the start of the month, our department remained busy and responsive to community needs. Assistant Chief Watts and I successfully completed Crisis Intervention Training, gaining valuable tools and knowledge that will help us better serve our residents should those skills be needed. The winter storm that impacted our area arrived with significant force. We are pleased to report that the community took the warnings seriously and stayed indoors for the most part. We handled a few motorist assists and conducted continuous patrols to monitor conditions. Throughout the event, we provided timely updates to residents regarding road conditions, weather impacts, and safety advisories.

---

Business / Neighborhood / School Patrols	285
School Zone Traffic Monitoring	42
Incident Reports Filed	8
Traffic Stops	64 (22 Citations, 23 Written Warnings, 19 Verbal Warnings)

---



# TOWN OF WASHINGTON

204 N. MAIN ST.  
WASHINGTON, OK. 73093

## MINUTES

---

Town Clerk's Report presented by Town Clerk Kasey Lesher

---

- Late Penalties: \$1,153.23
- Customers Disconnected Due to Non-Payment: 0
- Permits Issued: 0
- New Customers: 9, Existing Builds
- Cemetery Lots Sold: 0
- Cemetery Lot Re- Assignment: 0
- Utility Customers Removed from Collections: 0
- Court Customers Removed from Collections: 0
- Individuals Sent to Collections:
  - Court: 3/\$575.00 Total
  - Utilities: 4/\$1352.38 Total

---

Administrators Report presented by Town Administrator Mica Lunt

---

Town Administrator Lunt provided an update on the ODOT Sidewalk Project, noting that it is moving forward steadily. The Planning and Zoning survey that was distributed received approximately 50 responses, and the Planning and Zoning Commission will meet on February 23rd to review the results. The Cemetery Advisory Committee presented recommendations for cemetery processes, which staff have incorporated into the existing procedures.

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Cemetery Advisory Committee

---

Chairperson Mike Donovan addressed the Board regarding the procedures submitted by the Cemetery Advisory Committee and expressed his view that the current prices recommended by the Committee would likely result in the Cemetery only breaking even, if it breaks even at all.

---

Mayor Siria asked Chairperson Donovan if the Cemetery Advisory Committee talk to staff to provide input on their current procedures?

---

Chairperson Donovan stated that they did not, this board only provides information.

---

Mayor Siria stated that, regarding the Cemetery budget, the Town is entering budgeting season and all of these factors will be taken into consideration at that time. Mayor Siria also emphasized that it is a priority for the Board and staff to continue working together to improve processes and procedures as new concerns arise.

---

Trustee Reports



# TOWN OF WASHINGTON

204 N. MAIN ST.  
WASHINGTON, OK. 73093

## MINUTES

---

Trustees provided an update on the transition plan for current Town Administrator Mica Lunt and the process for selecting a new Town Administrator. Mica will move to 20 hours per week after February 23rd. The Board will conduct in-person and remote interviews with applicants, with Mica transitioning to 10 hours per week 30 days after a new Town Administrator has been hired

---

Public Comments (each speaker limited to three minutes)

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Bryan McSorley expressed that he feels that the Town of Washington needs better leadership.

---

### 8. Executive Session

---

A. Board of Trustees may consider retiring into Executive Session for the purpose of:

- 
1. Consideration and discussion of personnel matters including the duties of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).

---

A motion to move into Executive Session was made by Joel Siria.

---

Seconded: James Andrews

---

Votes:

---

Joel Siria: Aye

---

James Andrews: Aye

---

Tony Brennan: Absent

---

Motion carried.

---

A motion was made by James Andrews to reconvene.

---

Seconded: Joel Siria

---

Votes:

---

Joel Siria: Aye

---

James Andrews: Aye

---

Tony Brennan: Absent

---

Motion carried.

---

A motion was made to accept the part time employment agreement with Mica Lunt. by Joel Siria

---

Second: James Andrews

---

Votes:

---

Joel Siria: Aye

---

James Andrews: Aye



**TOWN OF WASHINGTON**  
**204 N. MAIN ST.**  
**WASHINGTON, OK. 73093**  
**MINUTES**

---

Tony Brennan: Absent

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Motion carried.

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9. Adjournment Time: 7:27pm

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Trustee, Joel Siria

---

---

Clerk, Kasey Leshner

---



**TOWN OF WASHINGTON**  
**204 N. MAIN ST.**  
**WASHINGTON, OK. 73093**  
**MINUTES**

Type: Special Meeting

Date: Thursday, February 12, 2026

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 10:53am

---

2. Roll Call:

---

Mayor & Trustee Joel Siria: Here Trustee James Andrews: Here Trustee Tony Brennan: Here

---

3. Executive Session

---

A. Board of Trustees may consider retiring into Executive Session for the purpose of:

---

1. Consideration and discussion of personnel matters including the hiring and appointment of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1)

---

B. Consider and take any action deemed appropriate as a result of the Executive Session.

---

Motion to move into Executive Session made by Joel Siria.

---

Second: Tony Brennan

---

Votes: Joel Siria: Aye James Andrews: Aye Tony Brennan: Aye

---

Motion carried.

---

Motion to reconvene Regular Session made by Joel Sira.

---

Second: Tony Brennan.

---

Votes: Joel Siria: Aye James Andrews: Aye Tony Brennan: Aye

---

Motion carried.

---

No Action

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4. Adjournment Time: 1:57pm

---

Trustee, Joel Siria

---

Clerk, Kasey Leshner

---



**TOWN OF WASHINGTON**  
**204 N. MAIN ST.**  
**WASHINGTON, OK. 73093**  
**MINUTES**

Type: Special Meeting

Date: Friday, February 13, 2026

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 12:01pm

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2. Roll Call:

---

Mayor & Trustee Joel Siria: Here Trustee James Andrews: Here Trustee Tony Brennan: Here

---

3. Executive Session

---

A. Board of Trustees may consider retiring into Executive Session for the purpose of:

---

1. Consideration and discussion of personnel matters including the hiring and appointment of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1)

---

B. Consider and take any action deemed appropriate as a result of the Executive Session.

---

Motion to move into Executive Session made by Tony Brennan.

---

Second: Joel Siria

---

Votes: Joel Siria: Aye James Andrews: Aye Tony Brennan: Aye

---

Motion carried.

---

Motion to reconvene Regular Session made by Tony Brennan.

---

Second: James Andrews.

---

Votes: Joel Siria: James Andrews: Aye Tony Brennan: Aye

---

Motion carried.

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No Action

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4. Adjournment Time: 3:57pm

---

Trustee, Joel Siria

---

Clerk, Kasey Leshner

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**TOWN OF WASHINGTON**  
**204 N. MAIN ST.**  
**WASHINGTON, OK. 73093**  
**MINUTES**

Type: Special Meeting

Date: Tuesday, February 17, 2026

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 11:20am

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2. Roll Call:

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Mayor & Trustee Joel Siria: Here Trustee James Andrews: Here Trustee Tony Brennan: Here

---

3. Executive Session

---

A. Board of Trustees may consider retiring into Executive Session for the purpose of:

---

1. Consideration and discussion of personnel matters including the hiring and appointment of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1)

---

B. Consider and take any action deemed appropriate as a result of the Executive Session.

---

Motion to move into Executive Session made by Joel Siria.

---

Second: Tony Brennan

---

Votes: Joel Siria: Aye James Andrews: Aye Tony Brennan: Aye

---

Motion carried.

---

Motion to reconvene Regular Session made by Tony Brennan.

---

Second: James Andrews.

---

Votes: Joel Siria: James Andrews: Aye Tony Brennan: Aye

---

Motion carried.

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No Action

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4. Adjournment Time: 2:14pm

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Trustee, Joel Siria

---

Clerk, Kasey Leshner

---



**TOWN OF WASHINGTON**  
**204 N. MAIN ST.**  
**WASHINGTON, OK. 73093**  
**MINUTES**

Type: Special Meeting

Date: Friday, February 20, 2026

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 12:03pm

2. Roll Call:

Mayor & Trustee Joel Siria: Here Trustee James Andrews: Here Trustee Tony Brennan: Here

3. Executive Session

A. Board of Trustees may consider retiring into Executive Session for the purpose of:

1. Consideration and discussion of personnel matters including the hiring and appointment of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1)

B. Consider and take any action deemed appropriate as a result of the Executive Session.

Motion to move into Executive Session made by Joel Siria.

Second: James Andrews

Votes: Joel Siria: Aye James Andrews: Aye Tony Brennan: Aye

Motion carried.

Motion to reconvene Regular Session made by Joel Siria.

Second: Tony Brennan.

Votes: Joel Siria: Aye James Andrews: Aye Tony Brennan: Aye

Motion carried.

No Action

4. Adjournment Time: 4:02pm

Trustee, Joel Siria

Clerk, Kasey Leshner



## Resolution 26 - 2.2

**A JOINT RESOLUTION BY THE TOWN OF WASHINGTON, OKLAHOMA, AND THE WASHINGTON PUBLIC WORKS AUTHORITY APPOINTING A TOWN ADMINISTRATOR AND GENERAL MANAGER; PROVIDING FOR SEVERABILITY; AND DECLARING AN EFFECTIVE DATE.**

**Whereas**, a thorough hiring process has been conducted for the position of the Town of Washington's Town Administrator and the Washington Public Works Authority's General Manager.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WASHINGTON AND THE WASHINGTON PUBLIC WORKS AUTHORITY, STATE OF OKLAHOMA:**

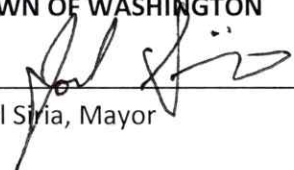
**Section 1. Approval of "Agreement".** The attached employment "Agreement" between the Town of Washington, Employer, and Brandon Wansick, Employee, is hereby approved, and the Mayor is authorized to execute the Agreement.

**Section 2. Appointment of Town Administrator & General Manager.** Brandon Wansick is hereby appointed as the Town Administrator for the Town of Washington and General Manager for the Washington Public Works Authority effective March 2, 2026 and is granted all rights, responsibilities, and authority as specified in Town Ordinances and State Statute. Specifically, all rights, responsibilities, and authority currently granted to Town Administrator Mica Lunt transfer to Brandon Wansick.

**Section 3. Severability.** If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid, unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Resolution, except, that the effective date provision shall not be severable from the operative provisions of this Resolution.

**PASSED, APPROVED AND ADOPTED** this 25<sup>th</sup> day of February, 2026.

**TOWN OF WASHINGTON**

  
\_\_\_\_\_  
Joel Siria, Mayor

ATTEST:

  
\_\_\_\_\_  
Kasey Leshak, Town Clerk



# Resolution \_\_\_\_\_ - \_\_\_\_\_

**A RESOLUTION BY THE TOWN OF WASHINGTON, OKLAHOMA, APPROPRIATING FUNDING FOR EXPENSES RELATED TO THE FIRE TRUCK PURCHASE; PROVIDING FOR SEVERABILITY; AND DECLARING AN EFFECTIVE DATE.**

**Whereas**, On February 19, 2026 the Board of Trustees approved Resolution 26-2.1 authorizing the procurement of a Fire Truck; and,

**Whereas**, Part of the procurement process has resulted in a loan from First United Bank with interest charges, and additional expenses are expected for registration costs and other incidental expenses.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WASHINGTON, STATE OF OKLAHOMA:**

**Section 1. Appropriation of Funding.** All interest charges and financing fees associated with the loan shall be paid from funding assigned to the Washington Volunteer Fire Department. Registration and other incidental expenses shall also be paid from funding assigned to the Washington Volunteer Fire Department.

**Section 2. Severability.** If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid, unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Resolution, except, that the effective date provision shall not be severable from the operative provisions of this Resolution.

**PASSED, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**TOWN OF WASHINGTON**

\_\_\_\_\_  
Joel Siria, Mayor

ATTEST:

\_\_\_\_\_  
Kasey Leshner, Town Clerk



# Resolution \_\_\_\_\_ - \_\_\_\_\_

**A RESOLUTION BY THE TOWN OF WASHINGTON, OKLAHOMA, AUTHORIZING THE PROCUREMENT OF A VEHICLE FOR THE POLICE DEPARTMENT; PROVIDING FOR SEVERABILITY; AND DECLARING AN EFFECTIVE DATE.**

**Whereas**, the Washington Police Department's Dodge Durango requires engine repairs that exceed the value of the vehicle, and at least two vehicles are required to ensure policing services are delivered on a continuous basis; and,

**Whereas**, A used Chevy Tahoe from Emergency Vehicle Resources in Claremore, OK has been identified as a cost-effective, adequate unit for the Washington Police Department that will come nearly fully equipped requiring only an additional stand for the computer, window tint, and decals; however, the vehicle price exceeds the amount in the adopted budget from July 1, 2025.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WASHINGTON, STATE OF OKLAHOMA:**

**Section 1. Authorization of the Town Administrator.** The Town Administrator shall be authorized to execute all necessary documentation to purchase the vehicle on the Attached Estimate for an amount not to exceed \$35,500.00.

**Section 2. Severability.** If any section, subsection, sentence, clause, phrase or portion of this Resolution is for any reason held invalid, unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions of this Resolution, except, that the effective date provision shall not be severable from the operative provisions of this Resolution.

**PASSED, APPROVED AND ADOPTED** this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

**TOWN OF WASHINGTON**

\_\_\_\_\_  
Joel Siria, Mayor

ATTEST:

\_\_\_\_\_  
Kasey Leshner, Town Clerk

Emergency Vehicle Resources, LLC  
 Po Box 3054  
 Claremore, OK 74018 US  
 policecars@yahoo.com

## Estimate

ADDRESS  
 Washington Police Department

ESTIMATE #	DATE
26-0101E	02/26/2026

ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
Vehicles	2021 Chevy Tahoe PPV Black Exterior Black Interior 5.3L V8 4x4 61,000 Miles Stock #BM49 Clean Oklahoma Title  Equipped with Soundoff Controller Front Visor Bar Rear Traffic Controller Under Mirror Lights 4 Grille Light 2 Tag Lights Running Board Lights Console Full Cage with plastic seats	1	35,250.00	35,250.00
DOC FEE	Less trade in allowance of the Soundoff lightbar DOC FEE	1	250.00	250.00
				SUBTOTAL 35,500.00
				TAX 0.00
				<b>TOTAL \$35,500.00</b>

Accepted By

Accepted Date