



TOWN OF WASHINGTON
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES

Type: Regular Meeting

Date: Tuesday, April 14, 2026

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 6:09pm

2. Roll Call:

Mayor & Trustee Joel Siria: Here

Trustee James Andrews: Here

Trustee Tony Brennan: Here

3. Pledge of Allegiance, Proclamations, & Presentations

A. Pledge of Allegiance

B. Proclamations or Presentations

None

4. Consent Agenda (Items A)

A. Approve the Minutes from the Town of Washington Regular Meeting March 10, 2026.

B. Approve Resolution 26-4.1 Authorizing TA Brandon Wansick to submit for NRWA SWPF Grant to tear down existing water tower.

C. Approve Resolution 26-4.2 Authorizing Vehicle Allowance for TA Brandon Wansick.

D. Approve and adopt Ordinance 26-4.1, an Ordinance approving the Washington Volunteer Fire Department Standard Operating Procedures (SOPs) developed by the Town Administrator and Fire Chief, including any amendments deemed necessary, and adopting said SOPs as the governing procedures for the Washington Volunteer Fire Department.

Motion to approve as written by Brennan.

Second: Andrews

Votes:



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Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Aye

5. Action Items

A. New Business (if any)

State Auditors Office found \$188.00 in a box that had been collected as part of their investigation. This money was counted by Joel Siria and Kasey Leshner and is now in the Lock Box within the Town Hall. There is no record of what this money was for, where should this money be deposited?

Motion to deposit the money into the H2O Help to Others Fund by Siria.

Second: Brennan

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Aye

6. Financial Reports

The regular monthly financial reports for all funds are provided to the Trustees for their review and information. Presented by Town Administrator Brandon Wansick for informational purposes only.

7. Town Administrator, Staff, and Trustee Reports

Fire Department Report presented by Chief Justin Braziel

Monthly Report – March 2026

March was a very busy month for the fire department. Wildland fires were the main call volume. The size of these fires continued to grow due to weather and fuel conditions. We had several record days due to low humidity and high winds. This combined with the lack of any precipitation made for some dangerous conditions. Washington Fire Department was able to give mutual aid to other county departments on 10 large grass fires. One of these fires got us approved for an FMAG Grant.

Along with these wildland fires we had four structure/house fires. Only one of these impacted on a direct family in our community. That family was set up with Red Cross by the Fire Department immediately after containing the fire. This has become a standard procedure for families to ensure they have a place to stay for the first couple of nights.



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The Fire Department also joined Goldsby Fire Department for an EVO training class. Due to the Goldsby Fire accident, the driving course has not been completed. This will be completed at a later date.

Overall March was a very fast paced and demanding month for the fire department. Combined with our calls and mutual aid to other fire departments, the Washington Fire Department put in a combined 267 hours of service for these communities. Those hours are only working hours on a fire call and do not include time spent on reports, preparing trucks after calls or any administrative task.

Department Call Report

| | |
|------------------------|----|
| Hazmat/pipeline | 1 |
| Medical | 5 |
| Wildland/Grass | 10 |
| Structure | 4 |
| Motor Vehicle Accident | 3 |
| Mutual Aid | 13 |
| Training Event | 1 |

I'd like to take a minute and give thanks and praise to all the town employees and board members. The recent fatality accident with Goldsby impacted our department in a way I cannot put into words. All of you have been checking in and helped in so many ways to help honor those two men. I can't say it enough but thank you for all the extra effort and time you dedicated over the last couple weeks.

Trustee Brennan asked if the Storm Sirens had been repaired, Chief Brazil informed him that they had been.

Police & Code Enforcement Report presented by Chief Ruben Ruiz

Monthly Report – March 2026

March was a productive and steady month for the Washington Police Department. Officers maintained a strong presence throughout town with regular patrols, school zone monitoring, walk-throughs, and consistent community engagement.

Activity levels increased compared to the previous month, and our department remained busy and responsive to community needs. Traffic enforcement efforts were significantly



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increased to safeguard our community and address ongoing concerns related to speeding and roadway safety.

Regarding the new police unit, we are still awaiting completion. All required equipment has been ordered, and our department has mailed our additional equipment to the dealership for installation. Josh at the dealership advised an estimated timeline of 4 to 6 weeks for completion.

Department Activity Overview

| Category | Count |
|--|---|
| Business / Neighborhood / School Patrols | 189 |
| Incident Reports Filed | 9 |
| Traffic Stops | 129 (62 Citations, 116 Written Warnings, 3 Verbal Warnings) 182 tickets issued including written warnings |
| Phone Contacts | 25 |
| Public Interactions | 12 |
| Follow-Ups Conducted | 12 |
| Fire Department Assists | 5 |
| Law Enforcement Assists | 4 |
| 911 Hang-Up Investigations | 2 |
| Welfare Checks | 2 |
| Citizen Complaints | 4 |
| Animal Complaints | 5 |
| Special Assignments | 8 |
| Meetings Attended | 8 |
| Office Paperwork Tasks | 8 |



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| | |
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| <u>Vehicle Maintenance Tasks</u> | <u>8</u> |
| <u>Code Enforcement Cases</u> | <u>4</u> |
| <u>Code Enforcement Follow-Ups</u> | <u>5</u> |

Town Clerk's Report presented by Town Clerk Kasey Lesher

- Late Penalties: \$1,689.24
- Customers Disconnected Due to Non-Payment: 3
- Permits Issued: 4
- New Customers: 4, Existing Builds
- Cemetery Lots Sold: 0
- Cemetery Lot Re- Assignment: 0
- Utility Customers Removed from Collections: 0
- Court Customers Removed from Collections: 0

- Continued assisting in the onboarding and continued support of the Town Administrator. Including attending Regional Council meeting with the Town Administrator to support intergovernmental communication and regional collaboration.
- Assisted with gathering and organizing requested materials for the ongoing state audit.
- Continued support to Fire Chief as we work to create administrative improvements within his department.

Administrators Report presented by Town Administrator Brandon Wansick

8. Town Administrator Wansick reported attending a regional council meeting and a grant writing class, and stated that four grant applications have been submitted, including one for a covered structure at the new park for public gatherings. He noted that staff will attend an HR summit next month. He also reported that he and Chief Braziel have been working on the departmental policies (DOPs) approved at this meeting, in collaboration with staff and Trustees. A 97% increase in Police Department activity over the past 30 days was recognized. The audit process is nearing completion, with findings expected in May and a formal report to be presented to the Town and community in June. He added that Town staff have been supportive during his transition into the role.

9. Public Comments (each speaker limited to three minutes)

None.



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10. Executive Session

A. Board of Trustees may consider retiring into Executive Session for the purpose of:

1. Consideration and discussion of personnel matters including the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).
2. Confidential communications between a public body and its attorney concerning a pending investigation being conducted by the State Auditor's Office in accordance with 25 O.S. Section 307(B)(4).

B. Board of Trustees may consider and take any action deemed appropriate as a result of the Executive Session.

Motion to convene into executive session was made by Siria to meet with present State Auditors regarding the pending forensic audit investigation. Trustees requested the Town Administrator Wansick, State Auditors Jerry McGinnis and Brenda Holt be present in addition to Trustees and council.

Second: Brennan

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Aye

Motion to reconvene into regular session made by Siria.

Second: Brennan.

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Aye

No Action.

11. Adjournment Time: 8:07pm

Trustee, Joel Siria

Clerk, Kasey Leshner