



MEETING NOTICE AND AGENDA

Town of Washington Board of Trustees
May 12th, 2026 – 4:00 pm
Location: 204 N. Main St. Washington, OK 73093

1. **Call to Order** Time _____

2. **Roll Call**

Town Hall, 204 North Main, Washington, Oklahoma 73093

1. Call to Order Time _____

2. Roll Call

Mayor Joel Siria _____ Trustee James Andrews _____ Trustee Tony Brennen _____

3. Pledge of Allegiance

The Pledge of Allegiance will be led by Mayor Joel Siria.

4. Discussion of Fiscal Year 2026-2027 Budget Priorities

A. Presentation and discussion regarding proposed budget priorities, anticipated revenues, departmental needs, capital needs, and other funding priorities for the Town of Washington for fiscal year 2026-2027.

B. Discussion among the Board of Trustees regarding budget goals, spending priorities, and planning considerations for preparation of the proposed fiscal year 2026-2027 municipal budget.

C. Discussion of scheduling and procedural requirements for the required public hearing and budget adoption process for the fiscal year 2026-2027 municipal budget.

5. Adjournment Time _____

This agenda was filed in the office of the Town Clerk and posted at 1:00pm 05/07/26, on the Town's website and in the lobby of the Town of Washington Town Hall, 204 N Main St., Washington, Oklahoma 73093, by Kasey Leshner, Town Clerk.

Kasey Leshner
Town Clerk



MEETING NOTICE AND AGENDA
Town of Washington Public Works Authority
Tuesday, May 12, 2026, 6pm

Town of Washington Town Hall, 204 N. Main St., Washington, OK 73093

1. **Call to Order** Time _____

2. **Roll Call**

Chair & Trustee Joel Siria | Trustee James Andrews | Trustee Tony Brennan

3. **Consent Agenda**

A. Approve the Minutes from the Town of Washington Public Works Authority Meeting on April 14, 2026.

Motion _____ Second _____ Votes: Siria _____; Andrews _____; Brennan _____

4. **Action Items & Public Hearings**

A. New Business (if any)

Motion _____ Second _____ Votes: Siria _____; Andrews _____; Brennan _____

5. **Town Administrator, Staff, and Trustee Reports**

The Town Administrator, Staff, and Trustees will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the Public Works Authority. No action will be taken.

- Public Works Report presented by Public Works Director TR Leshner
- Update on Water Tower Project by Town Administrator Brandon Wansick

6. **Adjournment** Time _____

This agenda was filed in the office of the Town Clerk and posted at 1:00pm 05/07/26, on the Town's website and in the lobby of the Town of Washington Town Hall, 204 N. Main St., Washington, Oklahoma 73093, by Kasey Leshner, Town Clerk.

Kasey Leshner
Town Clerk



**TOWN OF WASHINGTON
PUBLIC WORKS AUTHORITY
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES**

Type: Regular Meeting

Date: Tuesday, April 14, 2026

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 5:59pm

2. Roll Call:

Mayor & Trustee Joel Siria: Here

Trustee James Andrews: Here

Trustee Tony Brennan: Here

3. Consent Agenda (Items A)

A. Approve the Minutes from the Town of Washington Public Works Authority Meeting
March 10, 2026.

Motion to approve as written by Brennan.

Second: Andrews

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Aye

4. Action Items

A. New Business (if any)

None

5. Town Administrator, Staff, and Trustee Reports

Public Works Report presented by Public Works Director T.R. Leshar

Town of Washington – Public Works Department



TOWN OF WASHINGTON PUBLIC WORKS AUTHORITY

204 N. MAIN ST.
WASHINGTON, OK. 73093

MINUTES

Monthly Report — March 2026

Department Overview

The Public Works Department completed routine utility work, cemetery services, grounds maintenance, and storm cleanup during the month of March. Staff also responded to water, sewer, and street-related needs, assisted residents, and supported funeral services throughout the month. The department completed 39 OKIE 811 locates during the reporting period.

Utility Services

- Disconnected 3 water services.
 - Changed all filters on the wells 3 times.
 - Tapped Well 2 for a new chlorine injection point.
 - Tapped Well 3 for a new chlorine injection point.
 - Fixed a leak inside Well House #3.
 - Fixed a leak inside Well House #2.
 - Installed a new pump and motor at Well 1.
 - Took a Bac T water sample.
 - Completed 1 inspection.
-

Public Works Operations

- Serviced fire hydrants.
 - Got with ODOT to have a pothole fixed at the entrance of the Highlands.
 - Assisted a homeowner with a sewer service issue between OEC and Windstream.
 - Completed dirt work behind the American Legion.
 - Removed a large tree behind Town Hall.
 - Removed a large tree at the cemetery due to windstorm damage.
 - Cleaned the playground after storm damage.
 - Performed maintenance on the playground.
 - Edged the basketball court.
 - Completed water tower maintenance by tightening all nuts around the base.
-

Grounds and Cemetery

- Mowed the community center.
- Sprayed the community center ditches.



TOWN OF WASHINGTON PUBLIC WORKS AUTHORITY

204 N. MAIN ST.
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MINUTES

-
- Sprayed the sidewalk in front of Main Street businesses.

 - Sprayed around the water tower.

 - Sprayed the south half of the cemetery.

 - Mowed the cemetery.

 - Dug 4 graves.

 - Marked 1 grave.

 - Marked 1 headstone.

 - Assisted with 3 funerals.

Solid Waste and Equipment

-
- Picked up 2 poly carts.

 - Picked up 1 poly cart.

 - Delivered 1 poly cart.

 - Delivered 1 poly cart.

The PWA Director reported that all fire hydrants are operational; however, one hydrant has a cracked stem causing a leak, and replacement parts have been ordered. He advised that the well filtration units are performing well overall. Well 2 continues to produce the least sediment, while Well 3 produces the most sediment but also yields the highest water volume. The Board requested that the Public Works Department follow up with customers who have previously experienced sediment issues to assess current conditions. The Director confirmed ongoing outreach and noted that the water tower does not have a filtration system and has accumulated sediment over time, which may continue to circulate within the system

Water Tower Project update presented by Town Administrator Brandon Wansick

The Town Administrator reported that work is underway on a grant application through the SWPF to fund installation of a fence around the new water tower and demolition of the old tower. Myers Engineering has completed its proposal, and a meeting has been scheduled to move the project forward. Congressional earmark funding has been requested, with Senator Cole supporting the application; approval by both the Senate and House is still pending, though prospects appear favorable, with potential funding anticipated in January 2027 and project funding in 2028. An extension from the State Fire Marshal (AHJ) has been secured through December 31, 2027, and WPS has been notified. It was also noted that Senator Armstrong has



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assumed responsibilities previously held by Senator Mullin, and project funding priorities have not yet been determined.

Adjournment Time: 6:09pm

Chairman, Joel Siria

Clerk, Kasey Leshner



MEETING NOTICE AND AGENDA

Town of Washington Board of Trustees
Tuesday, May 12, 2026 6pm (or immediately following the Public Works
Authority Meeting)
Town of Washington Town Hall 204 N. Main St., Washington, OK 73093

1. **Call to Order** Time _____

2. **Roll Call**

Mayor & Trustee Joel Siria | Trustee James Andrews | Trustee Tony Brennan

3. **Pledge of Allegiance, Proclamations, & Presentations**

- A. Pledge of Allegiance
- B. Proclamations or Presentations

4. **Executive Session**

- A. Board of Trustees may consider retiring into Executive Session for the purpose of:
 - 1. Consideration and discussion of personnel matters including the duties of the Police Chief, in accordance with 25 O.S. Section 307 (B)(1)
 - 2. Consideration and discussion of personnel matters including the duties of the Town Administrator, in accordance with 25 O.S. Section 307 (B)(1)
- B. Board of Trustees may consider and take any action deemed appropriate as a result of the Executive Session.

5. **Consent Agenda**

- A. Approval of the minutes of the April 14, 2026 Board of Trustees meeting.
- B. Consideration and possible approval, denial, amendment, or revision of increasing the authorized expenditure for the Oklahoma State Auditor's Office from \$50,000 to \$60,000, at the request of that office, to allow completion of the Town audit.
- C. Consideration and possible approval, denial, amendment, or revision of contracting with Okie Safety to conduct residential and commercial inspections upon return of AHJ authority from the State Fire Marshal's Office to the Town.
- D. Consideration and possible approval, denial, amendment, or revision of Ordinance No. 26-5.1 prohibiting engine braking ("Jake braking") within the Town.
- E. Consideration and possible approval, denial, amendment, or revision of Ordinance No. 26-5.2 regarding disability parking within the Town.
- F. Consideration and possible approval, denial, amendment, or revision of an Interlocal Agreement between the Town of Washington and McClain County in a mutual cooperation agreement between the Board of County Commissioners, McClain County and the Town of Washington.
- G. Consideration and possible approval, denial, amendment, or revision of an Interlocal Agreement between the Town of Washington and McClain County Sheriff's Office.
- H. Consideration and possible approval, denial, amendment, or revision of Ordinance 26-5.5 amending Chapter 11, Section 11-33 of the Code of Ordinances of the Town of Washington by adding offenses to the court bond schedule.

Motion _____ Second _____ Votes: Siria _____; Andrews _____; Brennan _____

6. Action Items & Public Hearings

A. Consideration and possible approval, denial, amendment, or revision of Ordinance 26-5.3 regarding amending section 1-70 (Town Administrator), section 1-31 (Purchasing); creating the position of Public Safety Administrator; providing for supervision, administration, discipline, and coordination of police and emergency management functions of the Town providing for certain reporting and purchasing authority, and status of non-full-time police officers.

Motion _____ Second _____ Votes: Siria _____; Andrews _____; Brennan _____

B. Consideration and possible approval, denial, postponement, or other action regarding Ordinance 26-5.4 the repeal, in part, of Ordinance No. 23-1, concerning the de-annexation of certain properties.

Motion _____ Second _____ Votes: Siria _____; Andrews _____; Brennan _____

C. Consideration and possible approval, denial, amendment, or revision of Resolution 26-5.1 adopting an updated cemetery fee schedule, reaffirming town involvement in cemetery operations and establishing reimbursement allocation.

Motion _____ Second _____ Votes: Siria _____; Andrews _____; Brennan _____

D. Consideration and possible approval, denial, amendment, or revision of payment in the amount of \$4,500 to Delta Community Action Foundation to continue delivery of food from the Senior Citizens Center to area residents as well as transportation of area residents to and from appointments.

Motion _____ Second _____ Votes: Siria _____; Andrews _____; Brennan _____

E. Consideration and possible approval, denial, amendment, or revision of expenditure in an amount not to exceed \$1,690 for Cedar Hills Housing Addition signage, including speed limit signs and stop signs.

Motion _____ Second _____ Votes: Siria _____; Andrews _____; Brennan _____

7. Financial Reports

The regular monthly financial reports for all funds are provided to Trustees for their review and information. Presented by Town Administrator Brandon Wansick for informational-purposes only.

8. Town Administrator, Staff, and Trustee Reports

The Town Administrator, Staff, and Trustees will provide updates regarding recent and upcoming events and projects, including events of interest and the general operations of the Town. No action will be taken.

Fire Department Report presented by Chief Justin Braziel
Police & Code Enforcement Report presented by Chief Ruben Ruiz
Town Clerk's Report presented by Town Clerk Kasey Leshner
Administration Report presented by Town Administrator Brandon Wansick

9. Public Comments (each speaker limited to three minutes)

10. **Executive Session**

A. Board of Trustees may consider retiring into Executive Session for the purpose of:

1. Consideration and discussion of the purchase, lease, acquisition, or appraisal of real property, namely Chickasaw Avenue.

B. Board of Trustees may consider and take any action deemed appropriate as a result of the Executive Session.

11. Adjournment Time _____

This agenda was filed in the office of the Town Clerk and posted at 1:00pm 05/07/26 on the Town's website and in the lobby of the Town of Washington Town Hall, 204 N Main St., Washington, Oklahoma, 73093, by Kasey Leshner, Town Clerk.

Kasey Leshner
Town Clerk



TOWN OF WASHINGTON
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES

Type: Regular Meeting

Date: Tuesday, April 14, 2026

Place: Washington Town Hall

204 N. Main Street

Washington, OK. 73093

1. Call to Order Time: 6:09pm

2. Roll Call:

Mayor & Trustee Joel Siria: Here

Trustee James Andrews: Here

Trustee Tony Brennan: Here

3. Pledge of Allegiance, Proclamations, & Presentations

A. Pledge of Allegiance

B. Proclamations or Presentations

None

4. Consent Agenda (Items A)

A. Approve the Minutes from the Town of Washington Regular Meeting March 10, 2026.

B. Approve Resolution 26-4.1 Authorizing TA Brandon Wansick to submit for NRWA SWPF Grant to tear down existing water tower.

C. Approve Resolution 26-4.2 Authorizing Vehicle Allowance for TA Brandon Wansick.

D. Approve and adopt Ordinance 26-4.1, an Ordinance approving the Washington Volunteer Fire Department Standard Operating Procedures (SOPs) developed by the Town Administrator and Fire Chief, including any amendments deemed necessary, and adopting said SOPs as the governing procedures for the Washington Volunteer Fire Department.

Motion to approve as written by Brennan.

Second: Andrews

Votes:



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Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Aye

5. Action Items

A. New Business (if any)

State Auditors Office found \$188.00 in a box that had been collected as part of their investigation. This money was counted by Joel Siria and Kasey Leshner and is now in the Lock Box within the Town Hall. There is no record of what this money was for, where should this money be deposited?

Motion to deposit the money into the H2O Help to Others Fund by Siria.

Second: Brennan

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Aye

6. Financial Reports

The regular monthly financial reports for all funds are provided to the Trustees for their review and information. Presented by Town Administrator Brandon Wansick for informational purposes only.

7. Town Administrator, Staff, and Trustee Reports

Fire Department Report presented by Chief Justin Braziel

Monthly Report – March 2026

March was a very busy month for the fire department. Wildland fires were the main call volume. The size of these fires continued to grow due to weather and fuel conditions. We had several record days due to low humidity and high winds. This combined with the lack of any precipitation made for some dangerous conditions. Washington Fire Department was able to give mutual aid to other county departments on 10 large grass fires. One of these fires got us approved for an FMAG Grant.

Along with these wildland fires we had four structure/house fires. Only one of these impacted on a direct family in our community. That family was set up with Red Cross by the Fire Department immediately after containing the fire. This has become a standard procedure for families to ensure they have a place to stay for the first couple of nights.



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The Fire Department also joined Goldsby Fire Department for an EVO training class. Due to the Goldsby Fire accident, the driving course has not been completed. This will be completed at a later date.

Overall March was a very fast paced and demanding month for the fire department. Combined with our calls and mutual aid to other fire departments, the Washington Fire Department put in a combined 267 hours of service for these communities. Those hours are only working hours on a fire call and do not include time spent on reports, preparing trucks after calls or any administrative task.

Department Call Report

Hazmat/pipeline	1
Medical	5
Wildland/Grass	10
Structure	4
Motor Vehicle Accident	3
Mutual Aid	13
Training Event	1

I'd like to take a minute and give thanks and praise to all the town employees and board members. The recent fatality accident with Goldsby impacted our department in a way I cannot put into words. All of you have been checking in and helped in so many ways to help honor those two men. I can't say it enough but thank you for all the extra effort and time you dedicated over the last couple weeks.

Trustee Brennan asked if the Storm Sirens had been repaired, Chief Brazil informed him that they had been.

Police & Code Enforcement Report presented by Chief Ruben Ruiz

Monthly Report – March 2026

March was a productive and steady month for the Washington Police Department. Officers maintained a strong presence throughout town with regular patrols, school zone monitoring, walk-throughs, and consistent community engagement.

Activity levels increased compared to the previous month, and our department remained busy and responsive to community needs. Traffic enforcement efforts were significantly



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increased to safeguard our community and address ongoing concerns related to speeding and roadway safety.

Regarding the new police unit, we are still awaiting completion. All required equipment has been ordered, and our department has mailed our additional equipment to the dealership for installation. Josh at the dealership advised an estimated timeline of 4 to 6 weeks for completion.

Department Activity Overview

Category	Count
Business / Neighborhood / School Patrols	189
Incident Reports Filed	9
Traffic Stops	129 (62 Citations, 116 Written Warnings, 3 Verbal Warnings) 182 tickets issued including written warnings
Phone Contacts	25
Public Interactions	12
Follow-Ups Conducted	12
Fire Department Assists	5
Law Enforcement Assists	4
911 Hang-Up Investigations	2
Welfare Checks	2
Citizen Complaints	4
Animal Complaints	5
Special Assignments	8
Meetings Attended	8
Office Paperwork Tasks	8



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Vehicle Maintenance Tasks	8
Code Enforcement Cases	4
Code Enforcement Follow-Ups	5

Town Clerk's Report presented by Town Clerk Kasey Leshner

- Late Penalties: \$1,689.24
- Customers Disconnected Due to Non-Payment: 3
- Permits Issued: 4
- New Customers: 4, Existing Builds
- Cemetery Lots Sold: 0
- Cemetery Lot Re- Assignment: 0
- Utility Customers Removed from Collections: 0
- Court Customers Removed from Collections: 0
- Continued assisting in the onboarding and continued support of the Town Administrator. Including attending Regional Council meeting with the Town Administrator to support intergovernmental communication and regional collaboration.
- Assisted with gathering and organizing requested materials for the ongoing state audit.
- Continued support to Fire Chief as we work to create administrative improvements within his department.

Administrators Report presented by Town Administrator Brandon Wansick

8. Town Administrator Wansick reported attending a regional council meeting and a grant writing class, and stated that four grant applications have been submitted, including one for a covered structure at the new park for public gatherings. He noted that staff will attend an HR summit next month. He also reported that he and Chief Braziel have been working on the departmental policies (DOPs) approved at this meeting, in collaboration with staff and Trustees. A 97% increase in Police Department activity over the past 30 days was recognized. The audit process is nearing completion, with findings expected in May and a formal report to be presented to the Town and community in June. He added that Town staff have been supportive during his transition into the role.

9. Public Comments (each speaker limited to three minutes)

None.



TOWN OF WASHINGTON
204 N. MAIN ST.
WASHINGTON, OK. 73093
MINUTES

10. Executive Session

A. Board of Trustees may consider retiring into Executive Session for the purpose of:

1. Consideration and discussion of personnel matters including the employment, hiring, appointment, promotion, demotion, disciplining, or resignation of the Town Administrator, in accordance with 25 O.S. Section 307(B)(1).

2. Confidential communications between a public body and its attorney concerning a pending investigation being conducted by the State Auditor's Office in accordance with 25 O.S. Section 307(B)(4).

B. Board of Trustees may consider and take any action deemed appropriate as a result of the Executive Session.

Motion to convene into executive session was made by Siria to meet with present State Auditors regarding the pending forensic audit investigation. Trustees requested the Town Administrator Wansick, State Auditors Jerry McGinnis and Brenda Holt be present in addition to Trustees and council.

Second: Brennan

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Aye

Motion to reconvene into regular session made by Siria.

Second: Brennan.

Votes:

Joel Siria: Aye

James Andrews: Aye

Tony Brennan: Aye

No Action.

11. Adjournment Time: 8:07pm

Trustee, Joel Siria

Clerk, Kasey Leshner



The Town of Washington

204 North Main Street, PO Box 127
Washington, Oklahoma 73093

www.washingtontownhall.com

405-288-2578

Meeting Date: Tuesday, May 12, 2026

Submitted by: Brandon Wansick, Town Administrator

AGENDA ITEM TYPE:

Discussion & Possible Action

Agenda Item Title

Consideration and possible approval, denial, amendment, or revision of increasing the authorized expenditure for Oklahoma State Auditor's Office from \$50,000 to \$60,000, at the request of that office, to allow completion of the Town audit.

Attachments (if any; file names shall correspond to the attachment)

None.

Summary

In the process of completing the forensic audit of the Town of Washington the State Auditor's Office is requesting an additional \$10,000. This is to be paid from the professional fees line item of the 2026/2027 fiscal year budget.

Recommendation

Staff has no recommendation



TOWN OF WASHINGTON

The **Town of Washington**, a city organized under the laws of the **State of Oklahoma**, and **Okie Safety Consulting**, an **Oklahoma LLC**, enter into this agreement on **August 11, 2025**, for the purpose of performing the following services: permitting, new and existing building plan reviews/inspections, sprinkler suppression system plan reviews, fire alarm plan reviews, mechanical, electrical, and plumbing reviews, CO2 system reviews, hood suppression system plan reviews, residential reviews and inspections, and annually required reviews and inspections.

Town of Washington and **Okie Safety Consulting**, upon subscription of this agreement by authorized representatives of both parties, agree to the following terms and conditions:

1.0 STATEMENT OF WORK

1.1 Review and Evaluation: Okie Safety Consulting shall review and evaluate project designs to ensure that drawings, specifications, and supporting documents are properly submitted and comply with the adopted codes.

1.2 Onsite Inspections: Okie Safety Consulting will conduct onsite inspections to evaluate life safety building elements, as well as mechanical, electrical, plumbing, and fire protection systems.

2.0 METHOD OF PAYMENT

The trade contractor and building contractor shall pay the set amount per square foot directly to Okie Safety Consulting upon the submittal of plans. The City of Yukon shall

assume no liability with respect to contractor payments to Okie Safety Consulting. Furthermore, Okie Safety Consulting agrees to indemnify and hold harmless the **Town of Washington** for any work performed by Okie Safety Consulting under this agreement.

FEE SCHEDULE

FEE SCHEDULE	
CODE COMPLIANCE REVIEWS	
Plan Review Minimum Permit Fee	\$300.00
Rates where total exceeds the Minimum Permit Fee are as follows:	
Commercial Fire and Life Safety Building Plan Review	\$.15/sqft
Fire Suppression Plan Review	\$300.00 per system
Sprinkler Plan Review	\$.06/sqft
Fire Alarm or Hardwire Smoke Alarm Plan Review	\$.06/sqft
Inspection Fee	\$125.00 per hour 3 hour minimum
Daycare Inspections – To be done annually, all will be completed in the same week	\$200.00
Firework Stand Inspections	\$200.00
State Required Inspections	\$300.00
Civil Review and Inspection	\$125/hr with a \$300 minimum
MEP Review	\$0.06/sqft *Per Trade or \$0.18/sqft *combined with a \$300 minimum
Half Day (4 Hours) or Full Day (8 Hours) Inspections with Unlimited Building Inspector	Half Day- \$500 Full Day- \$1000
Neighborhood Developments (Waterlines, Hydrants, Access Roads, and Entrances) Fees includes final inspection and plan review *Phased projects may impact fees	\$800.00 : 1-50 dwellings \$1,400.00: 51-100 dwellings +\$300.00 per every 50 additional dwellings
Code Consulting	\$125.00/hr

Term and Termination:

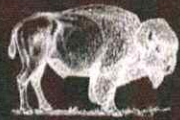
This agreement shall be for a term of 365 days and will automatically renew unless either party provides written notice of termination to the other party prior to the renewal date. Under no circumstances is the Authority Having Jurisdiction (AHJ) required to use all services provided by OKIE Safety Consulting, and the AHJ may determine which projects OKIE Safety is involved with.

Either party may terminate this agreement during the term with thirty (30) days written notice to the other party or immediately upon a breach of any term of this agreement. Upon termination, the submitting parties shall pay OKIE Safety Consulting for all work and services rendered up to the time of the termination notice, in accordance with the terms, limits, and conditions of this contract. Upon termination, OKIE Safety Consulting shall provide the AHJ with any remaining documents in its possession related to the projects being reviewed or inspected.

Jonathan Strahorn
OKIE Safety Consulting

Town of Washington Official

ONLINE DIGITAL SUBMITTAL / INSURANCE



**OKIE SAFETY
CONSULTING**

Oklahoma's Leader in
Safety Solutions

PLAN SUBMITTAL AND INSPECTION REQUEST - ACCELA

COMMERCIAL BUILDING PRE-INSPECTION CHECKLIST

ACORD		CERTIFICATE OF LIABILITY INSURANCE			DATE (MM/DD/YYYY)	
					03/07/2024	
<p>THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.</p> <p>IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).</p>						
PRODUCER The Insurance Center Agency, Inc. P.O. Box 10600 Midwest City OK 73140		CONTACT Tara Clinkenbeard PHONE: (405) 869-2330 FAX: (405) 869-2335 EMAIL: tarac@icemc.com ADDRESS:		INSURER(S) AFFORDING COVERAGE		
INSURED OKIE Safety Consulting, Inc. 16427 SW 23rd St El Reno OK 73036		INSURER A: COMP Risk Management, Inc. INSURER B: Gemini Insurance Company INSURER C: INSURER D: INSURER E: INSURER F:		NAIC #		
COVERAGES		CERTIFICATE NUMBER: CL243538173		REVISION NUMBER:		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.						
LINE	TYPE OF INSURANCE	TOKEN/BIEN#	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
	COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: POLICY <input type="checkbox"/> PROJ <input type="checkbox"/> LOC OTHER					EACH OCCURRENCE DAMAGE TO RENTED PREMISES (Per occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADJ INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ AUTOMOBILE LIABILITY OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input type="checkbox"/> RETENTION \$
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in OK) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N/A	QWC1310403	07/03/2023	06/15/2024	<input checked="" type="checkbox"/> SEL <input type="checkbox"/> OTH-BA E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000 General Aggregate \$2,000,000 Each Occurrence \$2,000,000
B	Errors and Omissions and Professional Liability		VPPL026095	03/07/2024	02/04/2025	Each Occurrence \$2,000,000
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 119, Additional Remarks Schedule, may be attached if more space is required) Wrongful Act means any negligent act, error or omission or breach of professional duty, or Personal and Advertising Injury, committed solely in the rendering of or failure to render Professional Services by an insured.						
CERTIFICATE HOLDER Construction Industries Board 2401 NW 23rd Street, Suite 2F Oklahoma City OK 73107				CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. AUTHORIZED REPRESENTATIVE		

OKIE SAFETY CREDENTIALS

Certified Commercial and Residential Building Official

- Certified Electrical Code Official
- Licensed Electrical Contractor
- Licensed Mechanical Contractor
- Licensed Unlimited Electrical Inspector
- Licensed Unlimited Mechanical Inspector
- Licensed Unlimited Plumbing Inspector
- Licensed Unlimited Building Inspector
- Residential Electrical Inspector – International Codes Council [ICC]
- Commercial Electrical Inspector – ICC
- Electrical Plans Review – ICC
- Certified Building Official – ICC
- Certified Electrical Code Official – ICC
- Commercial Building Inspector – ICC
- Residential Building Inspector – ICC
- Commercial Mechanical Inspector – ICC
- Residential Mechanical Inspector – ICC
- Commercial Plumbing Inspector – ICC
- Residential Plumbing Inspector - ICC
- Electrical Instructor – State of Oklahoma
- Electrical Instructor – State of Arkansas
- FEMA Certified in the National Incident Management System
- OSHA Authorized Outreach Trainer for 10- and 30- Hour Construction Courses
- Texas State Master Electrical License
- Texas State Plumbing License Inspector
- Texas State Code Enforcement Officer
- ICC Plumbing Plans Examiner
- ICC Residential Energy / Plans Examiner

Fire and Life Safety

- UL Fire Stop Inspector
- Fire Inspections and Principles, FEMA National Fire Academy, 80 Hours
- Water-Based Fire Protection System Plan Review, FEMA National Fire Academy 80 Hours (tested)
- Fire Sprinkler Inspection Training and Certificate Program, OSU College of Engineering, Architecture, & Technology, (tested)
- Fire Alarm & Detection Systems, OSU College of Engineering, Architecture, & Technology, (tested)
- Fire Protection Hydraulics & Water Supply Analysis, OSU College of Engineering, Architecture, & Technology, (tested)
- Hydraulic Calculations for Water- Based Fire Protection System Plan Review, FEMA National Fire Academy
- Testing and Evaluation of Water Supplies for Fire Protection, FEMA National Fire Academy
- International Code Council Fire Inspector I (tested)

- International Code Council Fire Inspector II (tested)
- International Code Commercial Fire Alarm Plans Examiner (tested)
- International Code Council Fire Plans Examiner (tested)
- International Code Council Building Inspector (tested)
- National Fire Protection Association Inspector I (tested)
- Alabama Fire College Fire Inspector (tested)
- Fire Inspector I OSUFST (tested)
- Fire Inspector II Alabama Fire College (tested)
- Firefighter I OSUFST (tested)
- Firefighter II OSUFST (tested)
- Hazmat Awareness OSUFST (tested)
- Hazmat Operations OSUFST (tested)
- Fire Officer I OSUFST (tested)
- Fire Officer II OSUFST (tested)
- Instructor I OSUFST (tested)
- Strategy and Tactics for Initial Operation, National Fire Academy
- Emergency Medical Technician (National and State Registered) (tested)
- Ropes Rescue Operations I OSUFST
- Ropes Rescue Operations II OSUFST
- Confined Space Rescue Technician
- Incident Command System (ICS) 100
- Incident Command System (ICS) 200
- Incident Command System (ICS) 300
- Incident Command System (ICS) 400
- Incident Command System (ICS) 700
- IAAI-FIT (Fire Investigation Technician)
- NFA Arson Detection for the First Responder, OSUFST, November 2013, 16 Hours
- Fire Arson Origin and Cause Investigation, FEMA National Fire Academy, 80 Hours

MEMBERSHIPS AND PROFESSIONAL OFFICES HELD

- Past member of the Board of Directors of the Southern Section of IAEI
- National Fire Protection Association [NFPA] #2261567
- Standards Technical Panel #5 – Underwriters Laboratories [UL]
- Standards Technical Panel #6 – UL
- Standards Technical Panel #651 – UL
- Standards Technical Panel #1696 – UL
- Board of Professional Development – Electrical Exam Committee Past Chairman and current member – ICC
- Retired Principal Member – Technical Committee for Electrical Equipment Evaluation – NFPA
- Retired Principal Member – Technical Committee for Electrical Equipment Maintenance – NFPA
- International Association of Electrical Inspectors #801700
- President – Oklahoma Chapter of IAEI: 1999-2000, 2015 - 2018
- Education Director – Oklahoma Chapter of IAEI: 1998-2009, 2013-2018
- Past President – Southwest Construction Codes Council: 2003-2004
- Past Chairman and current member – Electrical Exam Development Committee of the International Codes Council
- Retired Principal Member – Technical Committee for Electrical Equipment Evaluation- National Fire Protection Association
- Retired Principal Member – Technical Committee for Electrical Equipment Maintenance – National Fire Protection Association
- Chairman – 2009 IAEI Southern Section Meeting and Code Conference
- Past Chairman and current member – Electrical Technical Committee – Oklahoma Uniform Building Codes Commission – 2014, 2017, AND 2020 NEC

- Past Chairman – State of Oklahoma Electrical Examining and Appeals Board
- Former member: Electrical Advisory Committee – Careertech Oklahoma
- Former member: Electrical Advisory Committee – Vatterott Technical College
- Former Adjunct Professor of Electrical Technology – Vatterott Technical College
- Fire Marshal Association of Oklahoma, Member, 2014- Present
- Fire Marshal Association of Oklahoma, 2nd Vice President, 2019-2020
- Fire Marshal Association of Oklahoma, Executive Board, 2016-2022
- Fire Marshal Association of Oklahoma, President, 2021-2022
- Oklahoma Firefighters Association, Member, 2007-2021
- Oklahoma Fire Chiefs Association, Member, 2016-Present
- International Association of Fire Investigators, Member, 2017-Present



OVERVIEW

- Our goal is to provide cities, counties, state agencies and businesses with a third-party review of life safety building plan review, mechanical, electrical, plumbing, structural, foundation, fire alarm, fire sprinkler, access control, CO2 enrichment, and flammable extraction plan review and inspections. This will allow the authority having jurisdiction to ensure building elements are submitted and installed correctly. OKIE Safety currently provides plan review and/or inspection services for Altus, Arapaho, Beggs, Bessie, Bethany, Blackwell, Canadian, Cache, Catoosa, Choteau, Clinton, Coyle, Cushing, Davis, Disney, Drumright, Durant, El Reno, Elk City, Fairland, Fort Gibson, Fredrick, Goldsby, Gore, Grove, Guthrie, Hammon, Hochatown, Hulbert, Hydro, Kingfisher, Langly, McAlester, Mangum, Marlow, Medford, Midwest City, Monkey Island, Muldrow, Muskogee, Newcastle, Newkirk, Pauls Valley, Poteau, Purcell, Rush Springs, Stilwell, Sulphur, Sapulpa, Tonkawa, Valley Brook, Vinita, Waukomis, Weatherford, Yukon, Adair County, Oklahoma County, Muskogee County, Cheyenne and Arapaho, Sac and Fox, Wichita, Wyandotte, Kiowa, Kaw Nation.

FEE SCHEDULE

FEE SCHEDULE	
CODE COMPLIANCE REVIEWS	
Plan Review Minimum Permit Fee	\$300.00
Rates where total exceeds the Minimum Permit Fee are as follows:	
Commercial Fire and Life Safety Building Plan Review	\$.15/sqft
Fire Suppression Plan Review	\$300.00 per system
Sprinkler Plan Review	\$.06/sqft
Fire Alarm or Hardwire Smoke Alarm Plan Review	\$.06/sqft
Inspection fee	\$125.00 per hour 3 hour minimum

Daycare Inspections – To be done annually, all will be completed in the same week	\$200.00
Firework Stand Inspections	\$200.00
State Required Inspections	\$200.00
Civil Review and Inspection	\$125/hr with a \$300 minimum
Mechanical, Electrical and Plumbing Review	\$0.06/sqft *Per Trade or \$0.18/sqft *combined with a \$300 minimum
Structural and Foundation Review	\$.06/sqft *Per Trade or \$.12/sqft combined (If independent from above, MEP)
Neighborhood Developments (Waterlines, Hydrants, Access Roads, and Entrances) Fees includes final inspection and plan review *Phased projects may impact fees	\$800.00 : 1-50 dwellings \$1,400.00: 51-100 dwellings +\$300.00 per every 50 additional dwellings
Unlimited Building Inspector Inspections	\$500.00 Half Day Inspections- 4 hours max. for jurisdictional inspections \$1000.00 Full Day Inspections- 8 hours max. for jurisdictional inspections

COMMONLY ASKED QUESTIONS

Can plans be submitted digitally? Yes!

Yes. We allow and prefer plans to be submitted digitally and only accept hard copy plans when necessary. All plans must have a proper scale.

Do we allow hard copy submittals?

Only if absolutely necessary, digital is preferred.

How far in advance do I need to schedule my inspection?

OKSC recommends a minimum of 5 days in advance. Inspection dates and times are subject to availability.

When can I schedule an inspection?

Once the plan review approval process has been completed and the installation is ready to be inspected the contractor can call for an inspection.

How do I schedule an inspection?

Please request inspection through email. inspections@okiesafety.com 405-250-3399

When contacting our office to schedule a date and time for your inspection, you must provide our coordinator with the following information:

Project Information:

- Plan Review number
- Project name and address
- Specific scope of work to be inspected

- Contact information of who called in the inspection request
- Contact information of who will be present and on site
- Email address to send a copy of the inspection report

What is required from the contractor for OKSC to perform an on-site inspection?

Once the plan review process is approved and complete:

- We request a minimum of 5-day notice, when scheduling an inspection. Inspection dates and times are subject to availability. (This may allow for faster inspections)
- OKSC approved / stamped drawings, must be on site for all inspections. If plans are submitted digitally, approved stamped plans must be printed on 24"x36" sheets and remain at site for inspection.
- An appropriate representative from the installing contracting company must be present and on site.
- All necessary testing equipment must be provided (depending on the type of inspection); i.e. 100W light bulb, balloons, canned smoke, lifts, ladders, etc.
- All cancellations must be done at least 24 hours prior to scheduled inspection.

Do I need to contact the municipality or fire district, to let them know of my scheduled inspection, with OKSC?

Unless otherwise directed to do so, the answer is no. When an inspection is scheduled with our office and an invite is created, OKSC will include all appropriate representatives in the calendar invite, at the specific request of the municipality or fire district.

When do I receive my inspection report?

A report is issued for every inspection scheduled with our office. These are generally distributed within 24 hours of the inspection time. OKSC will send a copy of the report to the email address provided to us by the contractor, as well as all appropriate representatives, per the municipality or fire district.

How do I know the status of my inspection?

There are three possible results for every inspection conducted with OKSC. They are: RECOMMEND APPROVAL, APPROVED WITH CORRECTIONS & NOT APPROVED.

There are also sections for the INSPECTION COMMENTS, which will consist of all comments pertaining to what the inspector inspected; as well as ITEMS TO BE CORRECTED, which will consist of all changes that need to be made in order for OKSC to RECOMMEND APPROVAL.

Once all of the outstanding items have been addressed, the inspection will have passed and OKSC will indicate RECOMMEND APPROVAL.

As an installing sprinkler contractor, when do I need to perform a 200 psi hydrostatic pressure test of sprinkler piping?

All new systems need to be hydrostatically tested at 200 psi for 2 hours without any loss of pressure. Systems with working pressures over 150 psi must be tested at 50 psi over the working pressure. In addition, modifications to existing systems must be isolated and tested at 200 psi for 2 hours. Where permitted by NFPA 13, testing at working pressure shall be permitted. This must be witnessed by another party which may include the owner of the building or job superintendent.

General Plan Review Questions

Can I submit plans directly to OKIE SAFETY?

That depends on our agreement with the municipality or fire district. Please send an inquiry to inspections@okiesafety.com and we can advise you of the requirements for direct submittals for the specific jurisdiction that you will be working in.

Is there a fee associated with OKSC plan review and inspection services?

As a third-party plan review and inspection service, OKSC charges plan review and inspection fees. Typically, our fees are directly related to the size of the building or system that is being reviewed or inspected. Normally, these fees are a one-time fee.

When are fees paid?

All fees must be paid in full when plans are submitted, unless jurisdiction pays plan reviewer fees on a monthly basis.

When can you expect to receive your completed plan review comments?

Once complete plans, specifications, and where applicable plan review fees are received, plans are scheduled for review. Our goal is to complete all plan reviews within 1-14 business days. (This is dependent on quality of plans and quick response from the professional designer.)

An expedited plan review service is available for an additional fee. Expedited review times are 1-3 business days for fire protection plans and 5-7 business days for building and life safety plans. This timeframe may vary either way depending on the quality of plans submitted and response back from entity that submitted plans. The expedited fee is 100% of the plan review fee.

Plan review comments are returned to the jurisdiction, and where permitted, are distributed to the responsible party.

When is OKSC going to approve my plans so I can begin work?

The ultimate decision on when work can begin on any project is made by the local code officials. Most officials will not allow work to begin on a project, or a portion of a project such as the fire sprinkler or fire alarm systems, until plans have been submitted and approved and a formal permit has been issued. OKSC does not directly control the issuance of construction permits for any work. OKSC makes recommendations to jurisdictions regarding the substantial correctness of plans and specifications sent to our offices for review. OKSC will either recommend that our client "APPROVE" or "NOT APPROVE" the submittal, but ultimately the final decision to issue a permit so that work can begin is up to the local official(s).

Can I expedite my plan review after they have been submitted and logged in?

Yes. Upgrading a plan review from a standard review to an expedited review can occur at any time a plan is in our office. The upgrade can occur on the initial review or any subsequent review. The expedited review fee is a 100% increase in the base plan review and inspection fee (where applicable).



Ordinance 26 - 5.1

AN ORDINANCE AMENDING CHAPTER 18 OF THE TOWN OF WASHINGTON CODE OF ORDINANCES BY ADDING A NEW SECTION PROHIBITING THE USE OF ENGINE BRAKES, OFTEN REFERRED TO AS “JAKE BRAKES,” WITHIN THE TOWN LIMITS; PROVIDING FOR PENALTIES; PROVIDING FOR SEVERABILITY; PROVIDING A REPEALER.

Whereas, the Board of Trustees of the Town of Washington, Oklahoma, finds that excessive and unusual noise created by engine compression braking or similar devices may disturb the peace and quiet of the town; and

Whereas, the Town desires to regulate the unnecessary use of engine brakes within town limits, except where needed for safety or emergency purposes.

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WASHINGTON, OKLAHOMA:

Section 1. Amendments. Chapter 18 Section 136 of the Town of Washington Code of Ordinances is hereby amended by adding a new section to read as follows:

Section 18-136. Use of dynamic braking services prohibited.

(a) A dynamic braking device (commonly referred to as Jake Brakes, Jacobs Brake, engine brake, or compression brake) means a device, primarily on trucks, that converts the engine from an internal combustion engine to an air compressor for the purpose of braking without the use of wheel brakes.

(b) No person shall operate any motor vehicle with a dynamic braking device engaged within the municipal boundaries of the city, except for emergency situations for the purpose of avoiding a collision with another object or vehicle.

(c) Any person violating this section shall be guilty of a municipal offense and, upon conviction, shall be punished by a fine of One Hundred Dollars (\$100.00), plus court costs, fees, and applicable technology fee as established by the Town’s court bond schedule.

Section 2. Severability. If any section, subsection, sentence, clause, or phrase of these Ordinances are, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of these Ordinances.

Section 3. Repealer. All other Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

ADOPTED AND PASSED by the Board of Trustees of the Town of Washington,
Oklahoma, on this ____ day of _____, 20____.

SIGNED by the Mayor of the Town of Washington on this ____ day of _____, 20____.

Joel Siria, Mayor

ATTEST:

Kasey Leshner, Town Clerk

Approved as to form this ____ day of _____, 20____.

Municipal Attorney



Ordinance 26 - 5.2

AN ORDINANCE AMENDING CHAPTER 18 OF THE TOWN OF WASHINGTON CODE OF ORDINANCES BY ADDING A NEW SECTION PROHIBITING PARKING IN SPACES RESERVED FOR PERSONS WITH PHYSICAL DISABILITIES; PROVIDING FOR PENALTIES; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALER.

Whereas, the Board of Trustees of the Town of Washington, Oklahoma, finds that parking spaces reserved for persons with physical disabilities must be protected so that such spaces remain available for those lawfully entitled to use them; and

Whereas, the Town desires to regulate the improper use of parking spaces reserved for persons with physical disabilities within town limits;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WASHINGTON, OKLAHOMA:

Section 1. Amendments. Chapter 18 Section 137 of the Town of Washington Code of Ordinances is hereby amended by adding a new section to read as follows:

Section 18-137. Parking spaces reserved for persons with physical disabilities.

(a) No person shall place or park a motor vehicle in any parking space on public or private property accessible to the public and where the public is invited, including but not limited to public buildings, municipal facilities, school parking lots, commercial shopping centers, and other areas open to the public for parking, that is designated and visually posted as a reserved area for the parking of motor vehicles for physically disabled persons, unless the motor vehicle displays a detachable placard indicating physical disability issued pursuant to 47 O.S. § 15-112 and displayed as provided by law, or has been issued a physically disabled license plate pursuant to the Oklahoma Vehicle License and Registration Act and such plate is displayed pursuant to law.

(b) No person shall place or park a motor vehicle, whether with or without a physically disabled placard or plate, in any disabled parking space access aisle, wheelchair ramp, wheelchair loading or unloading area, or any portion thereof, on any public or private property open to the public.

(c) Any person violating this section shall be subject to the penalties established by applicable Oklahoma law and the Town's court bond schedule, including a fine of Five Hundred Dollars (\$500.00), plus court costs, fees, and any applicable technology fee as provided by ordinance and court schedule. This offense is supported by 47 O.S. § 15-113.

Section 2. Severability. If any section, subsection, sentence, clause, or phrase of these Ordinances are, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of these Ordinances.

Section 3. Repealer. All other Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

ADOPTED AND PASSED by the Board of Trustees of the Town of Washington, Oklahoma, on this ____ day of _____, 20____.

SIGNED by the Mayor of the Town of Washington on this ____ day of _____, 20____.

Joel Siria, Mayor

ATTEST:

Kasey Leshner, Town Clerk

Approved as to form this ____ day of _____, 20____.

Municipal Attorney

INTERLOCAL AGREEMENT FOR JAIL SERVICES

This Agreement is made and entered into this 4 day of May, 2026 by and between the **McCLAIN COUNTY SHERIFF'S OFFICE** (Sheriff's Office) and the **TOWN OF WASHINGTON** (Washington).

RECITALS:

- A. Each of the parties to this agreement is a political subdivision and is a unit of local government.
- B. The Sheriff's Office has a County Jail that is operational 24 hours a day.
- C. The parties desire to join together to provide for effective cooperation and law enforcement for the benefit of the citizens of McClain County and the Town of Washington.
- D. The Town of Washington has no holding facility and desires to contract with the Sheriff's Office to provide jail services for the Town of Washington.

In consideration of the above recitals and the following covenants and agreement, The parties hereto agree as follows:

1. **Terms of Agreement:** The term of this agreement shall be from July 1, 2026, to the 30th day of June, 2027, and renewable thereafter on a year-to-year basis at the option of either party. Either party may terminate the agreement upon thirty (30) days written notice to the other party at any time for any reason.
2. **Statement of Jail Services:** The Sheriff's Office agrees to accept all Washington prisoners, defined as any person or persons placed under arrest by any law enforcement officer of the Town of Washington and taken into custody for violation of a municipal ordinance or state statute in such numbers as can reasonably be accommodated at said jail facility, and further agrees to provide safe and secure custody for said prisoners for the duration of their confinement in said jail facility.

Persons arrested and jailed in this facility, on municipal charges, (traffic or misdemeanor) and have not been arraigned must be taken before a municipal magistrate within 48 hours of the arrest by the arresting agency. This 48-hour arraignment rule is from the U.S. Supreme Court case, *Gerstein v. Pugh*, 420 U.S. 103 (1975).

Municipal agencies will be notified when inmates are detained longer than 48-hours, and those prisoners that have not been taken before a municipal judge, after notification, will be released from detention.

Inmates that are jailed on local municipal warrants only do not fall under this 48-hour rule. Those municipal detainees that are held on local warrants, and cannot make local bail will be jailed at this

facility for a maximum of seven (7) days from the date of arrest. Every reasonable effort should be made to allow warrant related detainees to make municipal bond.

It is the policy of this detention center to house municipal detainees up to and including seven (7) days after the date of arrest. After seven (7) days in jail the arresting agency will be contacted and requested to have these prisoners released through local authority. In the event that local municipalities fail to authorize the release of these local detainees, after the seven (7) day notification, these locally held prisoners will be released and the local agency notified.

The McClain County jail will honor the jail contracts with local municipalities to hold their inmates with the exception of overcrowding. If the McClain County jail reaches capacity or near capacity, it will then become necessary to exclude municipal prisoners from incarceration. Should this problem arise the local agency can either file district charges on these inmates or make arrangements to hold them locally for fines and costs.

3. **Sheriff's Office Responsible for Safe and Secure Custody:** The Sheriff's Office agrees to be responsible for the safe and secure care and custody of said prisoners brought to the jail and will ensure that procedures are followed in order to prevent escape. The Sheriff's Office shall hold Washington harmless from any damage incurred by virtue of its failure to provide safe and secure care and custody for said prisoners.
4. **Washington Responsible for Records:** Washington agrees to submit in writing all charges at the time of incarceration. Any sentences imposed by the Municipal Court shall be submitted to the jail in writing, signed by the Judge, together with appropriate releases signed by the Judge or any Washington Officer. The Washington bond schedule shall be provided to the jail; however, bond money or bond releases shall be handled by the proper Washington Official. The Sheriff's Office shall not be responsible for the handling of bond money whatsoever and shall rely solely on Washington and its representations concerning bond money.
5. **Basic Medical Care:** The Sheriff's Office agrees to provide basic medical care to said prisoners, which can be treated by the prisoner himself. This may include such "over the counter" type medications as may be approved by the jail facility medical staff. Basic medical care also includes care of any condition which requires immediate assistance by a person trained in first-aid procedures. The cost of hospitalization, prescriptions, surgical and dental care will be borne by Washington for any Washington prisoner. If an injured prisoner is transported to the Sheriff's Office jail facility, Washington shall provide the required medical treatment prior to incarceration. The jailer on duty shall have the discretion to refuse a prisoner from Washington should the jailer feel the prisoner is in need of medical treatment prior to being incarcerated. Any Washington prisoner, on an emergency basis, may be taken to the hospital for treatment at the discretion of the jail and any costs shall be billed to Washington, except that the prisoner shall be responsible for the cost of any treatment or medication required due to a pre-existing condition.

6. **Cost per Prisoner per Day:** The Cost per day for each Washington prisoner detained and cared for in the McClain County Jail facility is \$42.00 per day. Said rate is subject to renegotiation and adjustment in the event this agreement is renewed or extended at the expiration hereof. Each twenty four (24) hour period shall constitute one (1) day with each incarceration being filled for one (1) day as minimum. Additional periods of less than twenty-four (24) hours shall be billed as one (1) additional day. It is agreed by Washington that the fee for housing each prisoner shall be paid for each and every day or part thereof that a Washington prisoner is kept in the jail on Washington charges. The officer transporting a Washington prisoner to the McClain County Jail shall render assistance to the jailer to assure that the prisoner is safely and properly confined in the cell.

7. **Billing Period:** McClain County shall bill Washington for prisoner service provided on a monthly basis. Monthly billing shall list each prisoner, the specific dates and the total days each such prisoner was detained (sum of all prisoner's total days). Washington agrees to promptly remit payment for services provided under this agreement. Any questions concerning the billing should be directed to McClain County Sheriff's Office.

8. **Hold-Harmless Clause:** Washington hereby agrees to indemnify and hold harmless McClain County from any and all liability or litigation arising from the arrest or the wrongful incarceration or arrest of individuals under this agreement except for the duty of the Sheriff's Office to provide for the safe and secure care and custody of prisoners.

9. **Independent Contractor:** It is understood and agreed that McClain County is an independent contractor under the terms of this agreement and McClain County is not an agent, servant or employee of Washington in carrying out this contract. It is further understood, acknowledged, and agreed by the parties that nothing contained herein shall be deemed to create or establish any type of partnership, joint venture, or like relationship between the parties hereto.

10. **Effective Dates:** This agreement shall be effective upon execution by the parties.

Approved this _____ day of _____, 2026 by the Town of Washington.

Town of Washington

By: _____
Mayor

Approved By: _____
Washington Chief of Police

Attest:

 Town Clerk

Approved this 4 day of May, 2026 by the Board of County Commissioners.

McClain County

By: Landy Offolter
McClain County Sheriff Landy Offolter

Approved By: Allen Sloan
Chairman of the Board of County Commissioners
McClain County



Attest:

Rebekah Couch
Rebekah Couch
McClain County Clerk

INTERLOCAL AGREEMENT

TOWN OF WASHINGTON AND MCCLAIN COUNTY

This Mutual Cooperation Agreement is entered into between the **TOWN OF WASHINGTON, OKLAHOMA**, (hereinafter referred to as "TOWN") and **THE BOARD OF COUNTY COMMISSIONERS, MCCLAIN COUNTY, OKLAHOMA**, (hereinafter referred to as "COUNTY") for FY 2026-2027.

Pursuant to 69 O.S. 2011 §§601 & 1903 AND 11 O.S. §36-113, the governing boards of the TOWN of WASHINGTON, OKLAHOMA and MCCLAIN COUNTY, OKLAHOMA find that it is to the mutual benefit of the citizens of both the TOWN and the COUNTY to enter into an Agreement of Mutual Cooperation pertaining to grading, draining, and hard surfacing of certain streets within the COUNTY which are continuations or connecting links in the State or County Highway system or other projects that mutually benefit the two jurisdictions, and is located within MCCLAIN County.

WHEREFORE, in mutual consideration of the promises and covenants herein made, the parties hereto agree as follows:

1. If the COUNTY determines a need for grading, draining, mowing, or hard surfacing on a COUNTY road or any part of the COUNTY highway system as recognized by the COUNTY and reflected on the ODOT inventory of COUNTY roads, the COUNTY may make a written request for help with the material, labor/or equipment to accomplish the grading, draining and/or hard surfacing from the appropriate County Commissioner.
2. The COUNTY'S request shall be in writing and shall state the proposed work, what part is proposed to be done by the COUNTY and what part is proposed to be done by the TOWN and the proposed time frame for completion of the work.
3. COUNTY may be billed, at the option of the TOWN, for the actual cost of any and all materials, labor, etc.
4. Engineering for each project shall be the sole responsibility of the COUNTY.
5. The COUNTY will determine and properly mark (sign) all detour routes, provide signage for all projects and call OKIE-ONE-CALL to ensure all utility lines/locations are properly identified for all work sites.
6. Projects where the TOWN provides 100% of the labor will, within five (5) days of completion, be inspected by the COUNTY. If the COUNTY alleges any deficiencies in the manner in which the TOWN work was performed, the COUNTY will provide written notice specifying those deficiencies within ten (10) days of the completion of said work.
7. During the time period work is being performed by the TOWN or its agents, the TOWN will be responsible for any damages caused by work performed by or on behalf of the TOWN. Once the COUNTY has provided written acceptance of the work provided by the TOWN, the COUNTY shall bear responsibility for any claim or judgment rendered for damages proven to be a result of acts or omissions related to maintenance or

operation of a TOWN street. "It is not the intent of the parties to create or add any duties or liabilities which are not mandated by the Governmental Tort Claims Act, 51 O.S. Section 151 et seq., or other applicable state law."

8. The TOWN retains the right to perform all of the work, requested, part of the work requested or none of the work requested, at the sole discretion of the TOWN, with or without cause.
9. Other projects as may be defined by written addendum or modifications to this agreement.
10. This agreement shall be effective from July 1, 2026, through June 30, 2027, and may be renewed or extended annually by appropriate affirmative action of the governing bodies of both parties; provided, however, that in the event either party shall breach this agreement, then, and in said event, the aggrieved party may terminate this agreement, upon written notice to the breaching party.
11. This agreement is subject to both parties having materials or funds on hand for any particular project as well as the fiscal year limitations.

TOWN

APPROVED by the MAYOR and COUNCIL of the TOWN OF WASHINGTON this _____ day of _____, 2026

THE TOWN OF WASHINGTON, OKLA

MAYOR

ATTEST:

TOWN CLERK

Approved as to form and legality:

Municipal Counselor

COUNTY

APPROVED this 4 day of May, 2026

**BOARD OF COUNTY COMMISSIONERS,
FOR MCCLAIN COUNTY**



Wilson Lyles, Chairman



Terry Daniel, Vice Chairman



Glen Murray, Member

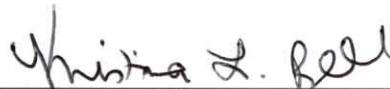


ATTEST:



Rebekah Couch, County Clerk

Approved as to form and legality:



Assistant District Attorney

INTERLOCAL AGREEMENT

MCCLAIN COUNTY AND TOWN OF WASHINGTON

This Mutual Cooperation Agreement is entered into between the **BOARD OF COUNTY COMMISSIONERS, MCCLAIN COUNTY, OKLAHOMA**, (hereinafter referred to as "COUNTY") and **THE TOWN OF WASHINGTON, OKLAHOMA**, (hereinafter referred to as "TOWN") for FY 2026-2027.

Pursuant to 69 O.S. §1903, et seq. the governing boards of MCCLAIN County, Oklahoma, and the TOWN of WASHINGTON, find that it is to the mutual benefit of the citizens of both the TOWN and the COUNTY to enter into an Agreement of Mutual Cooperation pertaining to grading, draining, and hard surfacing of certain streets within the TOWN which are continuations or connecting links in the State or County Highway system or other projects that mutually benefit the two jurisdictions, and is located within MCCLAIN County.

WHEREFORE, in mutual consideration of the promises and covenants herein made, the parties hereto agree as follows:

1. If the TOWN determines a need for grading, draining, mowing, or hard surfacing on a TOWN street, or right of way, which is a continuation or a connecting link in the State or County highway system; and located within MCCLAIN County, the TOWN may make a written request for help with the material, labor/or equipment to accomplish the grading, draining and/or hard surfacing from the appropriate County Commissioner.
2. The TOWN'S request shall be in writing and shall state the proposed work, what part is proposed to be done by the TOWN and what part is proposed to be done by the COUNTY and the proposed time frame for completion of the work.
3. TOWN may be billed, at the option of the COUNTY, for the actual cost of any and all materials, labor, etc.
4. Engineering for each project shall be the sole responsibility of the TOWN.
5. The COUNTY will determine and properly mark (sign) all detour routes, provide signage for all projects and call OKIE-ONE-CALL to ensure all utility lines/locations are properly identified for all work sites.
6. Projects where the COUNTY provides 100% of the labor will, within five (5) days of completion, be inspected by the TOWN. If the TOWN alleges any deficiencies in the manner in which the COUNTY work was performed, the TOWN will provide written notice specifying those deficiencies within ten (10) days of the completion of said work.
7. During the time period work is being performed by the COUNTY or its agents, the COUNTY will be responsible for any damages caused by work performed by or on behalf of the COUNTY. Once the TOWN has provided written acceptance of the work provided by the COUNTY, the TOWN shall bear responsibility for any claim or judgment rendered for damages proven to be a result of acts or omissions related to maintenance or operation of a TOWN street. "It is not the intent of the parties to create

or add any duties or liabilities which are not mandated by the Governmental Tort Claims Act, 51 O.S. Section 151 et seq., or other applicable state law.”

8. The COUNTY retains the right to perform all of the work, requested, part of the work requested or none of the work requested, at the sole discretion of the COUNTY, with or without cause.
9. Other projects as may be defined by written addendum or modifications to this agreement.
10. This agreement shall be effective from July 1, 2026, through June 30, 2027, and may be renewed or extended annually by appropriate affirmative action of the governing bodies of both parties; provided, however, that in the event either party shall breach this agreement, then, and in said event, the aggrieved party may terminate this agreement, upon written notice to the breaching party.
11. This agreement is subject to both parties having materials or funds on hand for any particular project as well as the fiscal year limitations.

COUNTY

APPROVED this 4 day of May, 2026

**BOARD OF COUNTY COMMISSIONERS,
FOR MCCLAIN COUNTY**



Wilson Lyles, Chairman



Terry Daniel, Vice Chairman



Glen Murray, Member



ATTEST:



Rebekah Couch, County Clerk

Approved as to form and legality:



Assistant District Attorney

TOWN

APPROVED by the MAYOR and COUNCIL of the TOWN OF WASHINGTON this _____ day
of _____, 2026.

THE TOWN OF WASHINGTON, OKLA

MAYOR

ATTEST:

TOWN CLERK

Approved as to form and legality:

Municipal Counselor



Ordinance 26 - 5.5

AN ORDINANCE AMENDING CHAPTER 11, SECTION 11-33 OF THE CODE OF ORDINANCES OF THE TOWN OF WASHINGTON, OKLAHOMA, BY ADDING OFFENSES TO THE COURT BOND SCHEDULE; PROVIDING FOR SEVERABILITY; PROVIDING FOR REPEALER; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the Board of Trustees desires to update the municipal court bond schedule to include offenses currently regulated in Chapter 18 of the Code of Ordinances; and

WHEREAS, the Board of Trustees further desires to establish bond amounts for violations involving the use of engine brakes and parking in spaces reserved for persons with physical disabilities;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WASHINGTON, OKLAHOMA:

Section 1. Amendment of Section 11-33.

Section 11-33 of the Code of Ordinances is hereby amended by adding the following offenses to the court bond schedule:

USE OF DYNAMIC BRAKING DEVICES PROHIBITED ("JAKE BRAKES")

Fine: \$100.00

Court Cost: \$30.00

Fees: \$30.00

Technology Fee: \$25.00

Total: \$185.00

PROHIBITING PARKING IN SPACES RESERVED FOR PERSONS WITH PHYSICAL DISABILITIES

Fine: \$500.00

Court Cost: \$30.00

Fees: \$30.00

Technology Fee: \$25.00

Total: \$585.00

Section 2. Severability.

If any section, subsection, sentence, clause, or phrase of this ordinance is, for any reason, held to be unconstitutional, such decision shall not affect the validity of the remaining portions of this ordinance.

Section 3. Repealer.

All ordinances or parts of ordinances in conflict herewith are hereby repealed.

Section 4. Effective Date.

This ordinance shall take effect upon passage and publication as required by law.

ADOPTED AND PASSED by the Board of Trustees of the Town of Washington,
Oklahoma, on this ____ day of _____, 20____.

SIGNED by the Mayor of the Town of Washington on this ____ day of _____, 20____.

Joel Siria, Mayor

ATTEST:

Kasey Leshner, Town Clerk

Approved as to form this ____ day of _____, 20____.

Municipal Attorney



Ordinance 26 - 5.3

AN ORDINANCE AMENDING CHAPTER 1 OF THE CODE OF ORDINANCES OF THE TOWN OF WASHINGTON, OKLAHOMA; AMENDING SECTION 1-31 (TOWN ADMINISTRATOR) AND SECTION 1-70 (PURCHASING); CREATING THE POSITION OF PUBLIC SAFETY ADMINISTRATOR; PROVIDING FOR SUPERVISION, ADMINISTRATION, DISCIPLINE, AND COORDINATION OF POLICE AND EMERGENCY MANAGEMENT FUNCTIONS OF THE TOWN; PROVIDING FOR CERTAIN REPORTING AND PURCHASING AUTHORITY; PROVIDING FOR THE STATUS OF NON-FULL-TIME POLICE OFFICERS; AND DECLARING AN EFFECTIVE DATE.

WHEREAS, the Board of Trustees of the Town of Washington, Oklahoma, finds it necessary and desirable to create the position of Public Safety Administrator to improve the administration and coordination of the Town's police and emergency management functions;

WHEREAS, the Board of Trustees desires to establish clear lines of supervision, reporting, and purchasing authority for that position; and

WHEREAS, the Board of Trustees further desires to provide for the designation of the Public Safety Administrator as a sworn police officer in accordance with applicable law and Town policy;

NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF TRUSTEES OF THE TOWN OF WASHINGTON, OKLAHOMA:

SECTION 1. AMENDMENT OF SECTION 1-31 — TOWN ADMINISTRATOR

Section 1-31 is hereby amended by adding the following subsection:

The Town Administrator may designate and appoint administrative personnel, including a Public Safety Administrator, to assist in the supervision and coordination of Town departments.

Such personnel shall serve under the direction of the Town Administrator, and any delegation of authority shall not relieve the Town Administrator of ultimate responsibility for the supervision and control of all administrative departments, officers, and agencies of the Town.

SECTION 2. CREATION OF PUBLIC SAFETY ADMINISTRATOR

There is hereby created the position of Public Safety Administrator.

The Public Safety Administrator shall:

- Be appointed by the Town Administrator, subject to confirmation by the Board of Trustees;
- Serve at the pleasure of the Town Administrator;

- Report directly to the Town Administrator;
- Be a sworn peace officer and, if required by law for the duties assigned, shall maintain any certification, training, or qualifications required by CLEET and applicable law.

SECTION 3. DUTIES AND AUTHORITY

The Public Safety Administrator shall be responsible for the administration, coordination, and oversight of public safety functions of the Town, including the Police Department and emergency management and related services.

The Public Safety Administrator shall:

- Supervise the Chief of Police;
- Establish operational coordination within public safety functions;
- Implement policies, procedures, and directives issued by the Town Administrator;
- Assist in budgeting, capital planning, and personnel management;
- Coordinate emergency management planning, preparedness, response, and recovery activities for the Town in cooperation with county, state, and federal agencies, and in accordance with applicable laws, agreements, and emergency operations plans;
- Perform law enforcement duties as assigned or required in the discharge of the office.

SECTION 4. DISCIPLINARY AND ADMINISTRATIVE AUTHORITY

The Public Safety Administrator shall have authority to:

- Direct day-to-day operations of the Police Department;
- Issue written directives and performance standards;
- Recommend hiring, promotion, discipline, or termination of the Chief of Police.

Final authority for hiring, discipline, or termination of the Chief of Police shall remain with the Town Administrator and/or Board of Trustees as required by law and ordinance.

SECTION 5. AMENDMENT — POLICE CHIEF

Section 1-34 subsection A of the Code of Ordinances is hereby amended in its entirety to read as follows:

“There is hereby created a Police Department for Washington, Oklahoma. The Chief of Police shall be appointed by and report to the Public Safety Administrator. The Chief of Police shall be responsible for the day-to-day operation of the Police Department, subject to the supervision of the Public Safety Administrator, the Town Administrator, and the Board of Trustees as provided by law. Law enforcement assistance may also be provided, as a municipal service, on a contractual basis.”

All references within Section 1-34 to the Town Administrator as the direct supervisor of the Chief of Police shall be changed to the Public Safety Administrator, and any inconsistent references to “Mayor” or “Town Administrator” shall be changed as necessary to conform with this ordinance

SECTION 6. AMENDMENT OF SECTION 1-70 — PURCHASING

Section 1-70 is amended by adding:

The Public Safety Administrator is authorized to approve purchases for budgeted public safety operations in an amount not to exceed \$2,000.00 per transaction.

Such authority shall:

- Be limited to approved budget items;

- Comply with all purchasing procedures;
- Remain subject to oversight of the Town Administrator.
Any expenditure exceeding this amount shall require approval as otherwise provided by ordinance.

SECTION 7. TRANSITION OF NON-FULL-TIME OFFICERS TO RESERVE STATUS

Upon the effective date of this ordinance, any municipal police officer currently employed by the Town of Washington who does not meet the full-time status, certification, training, or other qualifications required by state law, CLEET rules, or Town policy for full-time service shall be designated as a reserve peace officer, consistent with Oklahoma law and Council on Law Enforcement Education and Training (CLEET) standards.

Reserve peace officers shall serve on a part-time unpaid basis only and shall not work more than the maximum hours allowed by Oklahoma law for reserve peace officers unless otherwise authorized by statute.

Reserve peace officers shall be appointed and supervised in accordance with Oklahoma law, applicable CLEET rules, and Town policies, under the direction of the Public Safety Administrator in the capacity of head of the Police Department.

SECTION 8. PRESERVATION OF AUTHORITY

Nothing in this ordinance shall be construed to diminish or transfer the statutory or ordinance authority of the Town Administrator as chief administrative officer of the Town. Nothing in this ordinance shall be construed to limit the authority of the Board of Trustees to set policy for the Town or to amend or repeal this ordinance.

SECTION 9. SEVERABILITY

If any provision of this ordinance is held invalid, unconstitutional, or unenforceable by a court of competent jurisdiction, such decision shall not affect the validity of the remaining provisions.

SECTION 10. REPEALER

All ordinances or parts of ordinances in conflict herewith are repealed to the extent of such conflict.

SECTION 11. EFFECTIVE DATE

This ordinance shall take effect upon passage and publication as required by law.

ADOPTED AND PASSED by the Board of Trustees of the Town of Washington, Oklahoma, on this ___ day of _____, 20__.

SIGNED by the Mayor of the Town of Washington on this ___ day of _____, 20__.

Joel Siria, Mayor

ATTEST:

Kasey Leshner, Town Clerk

Approved as to form this ____ day of _____, 20__.

Municipal Attorney



Ordinance 26 - 5.4

AN ORDINANCE OF THE TOWN OF WASHINGTON, OKLAHOMA, CLARIFYING THE CORPORATE LIMITS OF THE TOWN OF WASHINGTON, OKLAHOMA; REPEALING ORDINANCE 2023-1, IN PART; REPEALING ALL ORDINANCES IN CONFLICT WITH THE MATTERS CONTAINED HEREIN; AND PROVIDING FOR SEVERABILITY.

WHEREAS, the Town of Washington adopted Ordinance No. 23-1 on April 6, 2023, recorded with the McClain County Clerk on April 6, 2023 at Bk. 2851, Pg. 463, attempting to annex land adjacent to the Town of Washington; and

WHEREAS, said annexation and the implementation of Ordinance No. 23-1 were not perfected; and

WHEREAS, the Town of Washington has supplied notice of said Ordinance to the affected landowner and no objections to its repealer, in part, have been made; and

WHEREAS, the repealer, in part, is in pursuit of the best interest and general welfare of the Town of Washington.

NOW, THEREFORE, BE IT ORDAINED BY THE TRUSTEE BOARD OF THE TOWN OF WASHINGTON, OKLAHOMA, THAT:

Section 1. Repealer.

All ordinances or parts of ordinances in conflict herewith are hereby repealed, in part. More specifically, Ordinance No 23-1, regarding the following-described lands situated in McClain County, Oklahoma is hereby repealed:

The West Half of the Northwest Quarter of the Southwest Quarter (W/2 NW/4 SW/4) of Section Twenty-Six (26), Township Seven (7) North, Range Three (3) West of the I.M., McClain County, Oklahoma, LESS AND EXCEPT a tract of land being more particularly described as follows: Beginning at the NW/corner of the Southwest Quarter of said Section 26, Thence N89°42'28" E along the North line of said Southwest Quarter a distance of 656.92 feet; thence S00°14'15" E a distance of 265.24 feet; thence S89°42'28" W a distance of 657.67 feet to a point on the West line of said Southwest Quarter, thence N00°04'29" W along the West line of said Southwest Quarter a distance of 265.24 feet to the point of Beginning.

And

Beginning at the Northwest corner of the Southwest Quarter (SW/4) of Section Twenty-six (26), Township Seven (7) North, Range Three (3) West of the Indian Meridian, McClain County, Oklahoma, thence N 89°42'28" E along the North line of said Southwest Quarter a distance of 656.92 feet; thence S 00°14'15" E a distance of 265.24 feet; thence S 89°42'28" W a distance of 657.67 feet to a point on the West line of said Southwest Quarter; thence N 00°04'29" W along the West line of said Southwest Quarter a distance of 265.24 feet to the point of beginning.

Section 2. Severability.

If any section, sentence, phrase or portion of this resolution is for any reason held invalid by any court of competent jurisdiction, such provision shall be deemed an independent provision, and such holding shall not invalidate the remaining portions hereof.

PASSED, APPROVED AND ADOPTED this _____ day of _____ 2026.

TOWN OF WASHINGTON

Joel Siria, Mayor

ATTEST:

Kasey Leshner, Town Clerk

APPROVED AS TO FORM:

Christopher Lind/Joshua Simpson, Town Attorney



Resolution 26 - 5.1

A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF WASHINGTON, OKLAHOMA, ADOPTING AN UPDATED CEMETERY FEE SCHEDULE, REAFFIRMING TOWN INVOLVEMENT IN CEMETERY OPERATIONS, ESTABLISHING A REIMBURSEMENT ALLOCATION, AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Board of Trustees of the Town of Washington, Oklahoma, has considered the current financial condition, maintenance needs, and long-term care obligations associated with the cemetery and has consulted with the Cemetery Advisory Committee regarding cemetery operations, governance, and fee adjustments; and

WHEREAS, the Board finds that it is in the best interest of the cemetery for the Board to continue acting as the governing authority for cemetery matters at this time, with advice and input from the Cemetery Advisory Committee; and

WHEREAS, the Board finds that certain cemetery fees should be adjusted, that Town Public Works services should continue to support cemetery maintenance, and that cemetery-related revenues should be allocated in a manner that supports operational reimbursement and perpetual care; and

WHEREAS, the Board desires to preserve the option of creating a separate cemetery board or other independent governing structure in the future if the Town determines that such a structure would better serve the cemetery.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF WASHINGTON, OKLAHOMA:

Section 1. Governing Authority for Cemetery Matters

The Board of Trustees of the Town of Washington shall remain the governing authority for cemetery matters at this time in the best interest of the cemetery. The Cemetery Advisory Committee shall continue to serve in an advisory capacity to the Board of Trustees unless and until further action is taken.

Section 2. Adoption of Revised Cemetery Fees

The Board of Trustees hereby adopts the following revised cemetery fee schedule, which shall supersede any prior conflicting fee schedule for these items and shall become effective on , 2026:

- Purchase of cemetery plot: \$800.00
- Opening and closing of grave: \$700.00
- Pinning of plot: \$100.00

The Board finds these fee adjustments are reasonable, remain below market pricing as discussed by the Board and the Cemetery Advisory Committee, and are necessary to help support cemetery finances and continued perpetual care.

Section 3. Continued Town Services

The Board of Trustees affirms that the Town shall continue to utilize the labor and services of the Public Works Department in connection with cemetery operations and maintenance, including but not limited to mowing, spraying, removal of trash, flowers, sticks, and debris, and other related upkeep.

The Board further finds that continued Town operational support is in the best interest of the cemetery and the public and will assist in maintaining a more attractive and better-kept cemetery.

Section 4. Reimbursement Allocation

Beginning on the effective date of this resolution, cemetery-related receipts collected by or for the Town in connection with cemetery operations and services shall be allocated or reimbursed as follows:

- 50% to the Public Works Authority.
- 20% to the Town General Fund.
- 15% to cemetery perpetual care.
- 15% to cemetery maintenance and improvements.

The Board finds that this allocation is necessary to provide fair reimbursement for Town labor and resources while continuing to support ongoing cemetery care, upkeep, and long-term maintenance.

Section 5. Future Governance Option

Nothing in this resolution shall prevent the Town from later supporting or recognizing a separate cemetery board or other independent governing structure in the future if the Town determines that the cemetery should operate independently without Town-provided services.

Section 6. Effective Date

This resolution shall become effective immediately upon adoption.

ADOPTED AND PASSED by the Board of Trustees of the Town of Washington, Oklahoma, on this ___ day of _____, 20__.

SIGNED by the Mayor of the Town of Washington on this ___ day of _____, 20__.

Joel Siria, Mayor

ATTEST:



DELTA COMMUNITY ACTION FOUNDATION, INC.

308 SW 2nd Street
Lindsay, OK 73052
Tel: (405) 756-1100 Fax: (405) 756-1104

Karen Nichols
Executive Director

TO: Brandon

Town of Washington

Here is the information you asked for. In the 1 square mile of Washington. We deliver 4 meals per day for about 22 days per month which equals 1056 meals for the year. We drove 739.2 miles to deliver those meals.



DELTA COMMUNITY ACTION FOUNDATION, INC.

308 SW 2nd Street
Lindsay, OK 73052
Tel: (405) 756-1100 Fax: (405) 756-1104

Karen Nichols
Executive Director

April 28, 2026

Mayor
Town of Washington

Washington, OK.

Re: Annual Support

Dear Mayor:

It is that time of the year for the Delta Public Transit to ask for a Letter of Support from the Town of Washington.

As we continue our efforts to work in the community in a collaborative effort to raise sufficient funds to ensure that we are able to continue this very vital transportation resource to our fellow citizens. This is why we are requesting your continued support of \$4,500.00 per year.

Please allow Delta Public Transit to be placed on a city council meeting agenda. I will be happy to attend any meeting if asked to explain the request. I will send out contracts in May or sooner if needed, but what I need at this time is a Letter of Support.

As you know Delta Public Transit operates on matching grants from the Department of Transportation, therefore we request a Letter of Support from our local communities in order to guarantee our funding.

Respectfully,

Terrell Turman
Transportation Director
405-756-1100 Office
405-756-1104 Fax
405-207-6449 Cell

TOWN OF WASHINGTON
CONTRACT FOR TRANSPORTATION SERVICES ASSISTANCE
WITH THE
DELTA COMMUNITY ACTION FND, INC./ DELTA PUBLIC TRANSIT PROGRAM

This agreement entered into this 1 day of JULY 2026, by and between DELTA COMMUNITY ACTION FND. INC. DELTA PUBLIC TRANSIT Program, (Hereinafter, "Contractor") and the Town of Washington, Washington, Oklahoma. For and in consideration of compensation and other mutual covenants and conditions hereinafter stated, Contractor agrees to provide transportation services to citizens in the Washington area.

The Town of Washington will pay Contractor \$4,500.00. Payable at a yearly rate of \$4,500.00 for the operation of one vehicle used for the Transit Program.

The term of this contract shall be July 1, 2026 through June 30, 2027, or as soon as services commence through said ending date. In the event of services provided for only a partial year, the amounts due Contractor hereunder shall be prorated for such partial performance.

The Contractor shall carry and maintain all appropriated licenses and shall maintain liability insurance in the minimum amount of \$1,000,000.00 during the term of this contract.

Contractor hereby agrees to indemnify and hold harmless the Town of Washington from any and all liability, loss or damage the Town of Washington may suffer as a result of claims, demands, costs or judgments against it arising from the services provided by contractor hereunder save and except only the Town of Washington's own negligent acts.

In addition, Contractor agrees that upon written notice from the Town of Washington, Contractor agrees to assume the defense of any lawsuit, administration action or other proceeding brought against the Town of Washington by any public body, individual, partnership, corporation, or other legal entity, relating to any matter covered by this agreement for which Contractor has an obligation to assume liability for and/or to save and hold harmless the Town of Washington. Contractor shall pay all the costs incident to such defense, including, but not limited to, Attorney fees, investigator fees, litigation expenses, settlement payments and amount paid in satisfaction of judgments. Any and all lawsuits or administrative actions brought or threatened on any theory of relief available at law, in equity or under the rules of any administrative agency shall be covered by this provision, including, but not limited to, the theories of intentional misconduct, negligence, breach of statute or ordinance, or upon any theory created by statute or ordinance, local, state or federal.

OKLAHOMA
ATTEST:

TITLE: _____

TOWN OF WASHINGTON,

BY: _____
TITLE: _____

DELTA COMMUNITY ACTION FND., INC.

BY: 
EXECUTIVE DIRECTOR

TOWN OF WASHINGTON
CONTRACT FOR TRANSPORTATION SERVICES ASSISTANCE
WITH THE
DELTA COMMUNITY ACTION FND, INC./ DELTA PUBLIC TRANSIT PROGRAM

This agreement entered into this 1 day of JULY 2026, by and between DELTA COMMUNITY ACTION FND. INC. DELTA PUBLIC TRANSIT Program, (Hereinafter, "Contractor") and the Town of Washington, Washington, Oklahoma. For and in consideration of compensation and other mutual covenants and conditions hereinafter stated, Contractor agrees to provide transportation services to citizens in the Washington area.

The Town of Washington will pay Contractor \$4,500.00. Payable at a yearly rate of \$4,500.00 for the operation of one vehicle used for the Transit Program.

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The Contractor shall carry and maintain all appropriated licenses and shall maintain liability insurance in the minimum amount of \$1,000,000.00 during the term of this contract.

Contractor hereby agrees to indemnify and hold harmless the Town of Washington from any and all liability, loss or damage the Town of Washington may suffer as a result of claims, demands, costs or judgments against it arising from the services provided by contractor hereunder save and except only the Town of Washington's own negligent acts.

In addition, Contractor agrees that upon written notice from the Town of Washington, Contractor agrees to assume the defense of any lawsuit, administration action or other proceeding brought against the Town of Washington by any public body, individual, partnership, corporation, or other legal entity, relating to any matter covered by this agreement for which Contractor has an obligation to assume liability for and/or to save and hold harmless the Town of Washington. Contractor shall pay all the costs incident to such defense, including, but not limited to, Attorney fees, investigator fees, litigation expenses, settlement payments and amount paid in satisfaction of judgments. Any and all lawsuits or administrative actions brought or threatened on any theory of relief available at law, in equity or under the rules of any administrative agency shall be covered by this provision, including, but not limited to, the theories of intentional misconduct, negligence, breach of statute or ordinance, or upon any theory created by statute or ordinance, local, state or federal.

OKLAHOMA
ATTEST:

TITLE: _____

TOWN OF WASHINGTON,

BY: _____
TITLE: _____

DELTA COMMUNITY ACTION FND., INC.

BY: *Carin Wehr*
EXECUTIVE DIRECTOR

Dear City of Washington Board,

I am writing on behalf of the Cedar Hills Homeowners Association to formally submit a proposal for the installation of traffic safety signage within our neighborhood. To enhance the safety of our residents and manage speed limits and intersection accidents, we propose the installation of six (6) speed limit signs and four (4) stop signs.

This proposal is intended for review and discussion at the upcoming town hall meeting. We have outlined a preliminary cost estimate below, but we are aware that cost may vary.

Project Cost Estimate

?

Item Description	Quantity	Estimated Unit Cost	Total Cost
MUTCD Reflective Stop Signs (24" x 24")	4	\$45.00	\$180.00
Standard Speed Limit Signs (18" x 24")	6	\$35.00	\$210.00
Galvanized Steel U-Channel Posts & Hardware	10	\$55.00	\$550.00
Approximate Labor/Installation	10 Units	\$75.00	\$750.00
Total Estimated Project Cost			\$1,690.00

Labor Note

Please note that the labor costs provided are conservative estimates based on external contractor rates. We understand that the City of Washington may utilize its own municipal crew for the installation. If the city's internal team manages the project, we anticipate that the final labor expenditure would be even lower than the amount quoted above.

We believe these additions are a proactive and cost-effective step toward ensuring the continued safety of our community's families and pedestrians. We look forward to discussing this proposal further at the town hall.

Thank you for your time and for your dedication to the citizens of Washington.

Best regards,

Cedar Hills HOA Representative

Washington, OK